

Please Contact:
Mrs Audrey Adnitt
Extension: 203

28 September 2011

OVERVIEW AND SCRUTINY COMMITTEE

Thursday 6 October 2011 at 6.00 pm
Council Chamber, Ryedale House, Malton

Agenda

- 1 **Emergency Evacuation Procedure.**
The Chairman to inform Members of the Public of the emergency evacuation procedure.
- 2 **Apologies for absence**
- 3 **Minutes of the Meetings Held on 7 July 2011 and 26 September 2011**
(Pages 1 - 10)
- 4 **Urgent Business**
To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.
- 5 **Declarations of Interest**
Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.
- 6 **Half Year Corporate Risk Management Monitoring** (Pages 11 - 26)
- 7 **Internal Audit Q1+ Report** (Pages 27 - 38)

- 8 **Customer Complaints Received Quarter 1 (2011/12)** (Pages 39 - 46)
- 9 **Service Risk Register - Environment** (Pages 47 - 76)
- 10 **The Community Safety Plan 2011/12** (Pages 77 - 102)
- 11 **Scrutiny Reviews Progress Report - Post Offices and Healthy Weight**
(Pages 103 - 128)
- 12 **Decisions from other Committees** (Pages 129 - 132)
Commissioning Board held on 22 September 2011 (attached).
Policy and Resources Committee held on 29 September 2011 (to follow).
- 13 **Any other business that the Chairman decides is urgent.**

Overview and Scrutiny Committee

Held at Council Chamber, Ryedale House, Malton
on Thursday 7 July 2011

Present

Councillors Mrs Shields (Vice-Chairman), Cussons, Windress, Hawkins, Wainwright (Chairman) and Woodward

In Attendance

Audrey Adnitt, Julian Rudd, Clare Slater, James Ingham, Alison Newham and Mr A Lince

Minutes

84 Apologies for absence

Apologies were received from Councillors Arnold, Clark, Mrs Hopkinson and Raper.

85 Minutes of the Meeting Held on 14 April 2011

The minutes of the meeting of the Overview & Scrutiny Committee held on the 14 April 2011 were presented.

Resolved

That the minutes of the meeting of the Overview & Scrutiny Committee held on the 14 April 2011 be approved and signed by the Chairman as a correct record.

86 Urgent Business

The Chairman reported that there was one item of urgent business to be considered at the meeting. The item to be considered was the time of future meetings

87 Declarations of Interest

There were no declarations of interest received.

88 2011 Audit Planning Report

Mr Lince from Deloitte presented a report on the 2011 Audit Planning Report.

The Chairman reported that a special meeting of the Overview and Scrutiny Committee will take place on Monday 26 September in order to consider the final audited accounts ahead of the meeting of Policy and Resources scheduled for 29 September, which would be considering the final accounts.

Resolved

That the report be received.

89 **Service Risk Register - Economy and Housing**

The Head of Economy and Housing presented the service risk register for those services within his area.

Resolved

That the report be received.

90 **Annual Internal Audit Report - 2010/2011**

The Corporate Director (s151) submitted a report (previously circulated) the Annual Internal Audit Report for 2010/11 from the North Yorkshire Audit Partnership for approval.

The report detailed at annex A, summarised the work done by Internal Audit covering the year to the 31 March 2011, it also provided an assurance statement for the financial system of the council based on the work undertaken to date and past experience.

The review provided an overall opinion and assurance was given that all circumstances pertaining to the Internal Control System in Ryedale District Council during 2010/11 was considered as working to standard.

Resolved

That the report be received.

91 **Annual Governance Statement 2010/2011**

The Corporate Director (s151) submitted a report (previously circulated) to enable Members to critically review the Annual Governance Statement (AGS) as required under the accounts and audit regulations 2011.

The completion of an AGS and its review by “the relevant body” was a mandatory requirement including examination by the audit committee. In Ryedale final approval prior to signature by the Chief Executive and the Leader of the Council was the responsibility of the Overview & Scrutiny Committee.

Unfortunately due to technical difficulties during agenda production, part of the report had been omitted from the agenda, and therefore the Annual Governance Statement could not be approved at this point, but will be included with the audited accounts and presented to the meeting in September.

Resolved

That the review of AGS and its associated Action Plan for inclusion in the statement of accounts be deferred until the meeting of the Overview & Scrutiny Committee when it considers the audited final accounts in September.

92 Annual Report - Achievement Against Priorities

The Head of Transformation submitted a report (previously circulated) in order to present the committee with the content of the Councils Annual Report of delivery against its priorities.

Members were reminded that the Council had adopted the following priorities in the Council Plan 2009-13.

- Aim 1: To meet housing needs
- Aim 2 :To create the conditions for economic success
- Aim 3: To have a high quality clean and sustainable environment
- Aim 4: To have safe and clean communities
- Aim 5: To transform the Council

The report then gave details of the challenges for 2011/12.

Resolved

That the report be received and the challenges noted.

93 Attendance at Policy Committees

The Corporate Director (s151) submitted a report (previously circulated) in order to provide Members with a draft rota for attendance to observe at policy committee meetings and to agree guidance to assist this process.

One of the four key legislative roles of the Committee was holding the Council's decision makers to account. In Ryedale's case this meant examining the policy committee minutes, forward plans in detail and using call in or other mechanisms to comment on or intervene in the decision making process. In order to be effective in this it has previously been agreed that Members of the Committee would take it in turns to attend both the Policy & Resources Committee and the Commissioning Board for the purposes of observation.

Draft guidance, a checklist and a draft rota were appended to the report.

Resolved

That the draft rota for attendance and the accompanying checklist be agreed and incorporated within the Council's Scrutiny Handbook.

94 Customer Complaints - Q4

The Customer Services & Benefits Manager submitted a report (previously circulated) in order to inform Members of the numbers and types of complaints received under the Council's Complaint procedure for the period January to March 2011.

The report included complaints monitored under individual service complaints systems and a summary of Customer Feedback to Community Leisure Ltd (CLL) for the period January to March 2011 together with the action taken where appropriate.

The Customer Comments Feedback for the 'Lifestyles' facility showed a nil return, and Members asked if these results could be confirmed. The Head of Transformation advised that she would look into this information and advise Members of her findings by e-mail.

Resolved

That the report be noted.

95 Result of Local Government Ombudsman Investigations

The Head of Transformation provided an update on the complaints made about Ryedale District Council which had been referred to the Local Government Ombudsman during 2010/11, (Appended to the agenda papers

was a copy of the report to the Chief Executive by the Local Government Ombudsman on their Annual Review, including details of the individual complaints).

During the period seven enquires and complaints had been received in relation to Ryedale District Council, and three of these had been referred for investigation. The findings had been 'No maladministration' in one case, and 'Outside Jurisdiction' for the other two complaints.

Resolved

That the information be noted.

96 Progress on Scrutiny Review Recommendations

The Head of Transformation submitted a report (previously circulated) in order to inform Members of the progress made in implementing the recommendations of Scrutiny Reviews which had been agreed by this committee during the previous term of the Council.

The reviews included:

- Sickness Absence 2009/10
- Review of Car Parks 2008
- Review of Waste Management 2008
- Review of Complaints System 2007

Resolved

That the progress be noted.

97 Scrutiny Reviews Progress Report

The Head of Transformation submitted a report (previously circulated) in order to present the progress achieved to date with the scrutiny reviews currently being undertaken, and to open the discussion on the next topic for review.

Although both current reviews were nearing completion, some further meetings would be held, and Members were asked if they would like to be appointed to either of the existing scrutiny review groups. The date of the next meetings would be Post Offices Review Group at 6.30 pm on the 21 July 2011, and Healthy Weights Review Group at 7.30pm on the 21 July 2011.

In addition Members were asked to consider topics for future scrutiny reviews, and it was suggested that Renewable Energy and the Grant System would make excellent topics.

Resolved

- a. That Councillor Mrs Shields, Cussons, Hawkins and Wainwright be appointed to the Healthy Weight Scrutiny Review Group.
- b. The Councillor Mrs Shields, Cussons, Wainwright, Windress and Hawkins be appointed the Post Offices Scrutiny Review Group.
- c. That those Members absent from this meeting be given the opportunity to join either review group.
- d. That scoping reports on both suggestions for future scrutiny reviews be brought to a future meeting.

98 **Treasury Management Annual Report 2010/11**

The Corporate Director (s151) submitted a report (previously circulated) in order to report on treasury management activities for the financial year 2010/11 in accordance with the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (the code).

The report gave an update and further details on the following areas of treasury management.

- Treasury position as at 31 March 2011
- The Strategy for 2010/11
- The Economy and Interest Rates
- Compliance with Treasury Limits
- Investment Rates in 2010/11
- Investment Outturn for 2010/11

Resolved

- a. That the annual treasury report for 2010/11 be noted.
- b. That the actual 2010/11 prudential and treasury indicators in the report be approved.

99 **Decisions from other Committees**

Decision Lists from the following Committees were submitted:

Commissioning Board held on the 2 June 2011
Policy and Resources held on the 23 June 2011

Councillor Woodward referred to the minutes of the Commissioning Board held on the 2 June 2011, relating to the Impact of Housing Benefit Changes. It had been resolved at (ii) that "Officers monitor the local impact of Benefit

reforms and that further officer reports are presented to the Commissioning Board on the implications and any further changes.” Councillor Woodward requested that a further report on the local impact of housing benefit changes be brought to the next meeting of the Commission Board, due to the importance of the issue.

The Head of Transformation advised that she would speak with the officers involved, regarding this request.

Resolved

That the list of decisions of the Commissioning Board held on the 2 June 2011 and the Policy and Resources Committee held on the 23 June 2011 be received.

100 **Any other business that the Chairman decides is urgent.**

The Chairman sought Member’s view on the merits of changing the start for meetings of the Overview & Scrutiny Committee from 6.30pm to 6.00pm.

Following some discussion, a vote was taken.

Resolved

That the start time for meetings of the Overview and Scrutiny Committee be revised, and future meetings commence at 6.00pm.

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Overview and Scrutiny Committee

Held at Council Chamber, Ryedale House, Malton
on Monday 26 September 2011

Present

Councillors Wainwright (Chairman), Arnold, Cussons, Hawkins, Mrs Hopkinson, Mrs Shields (Vice-Chairman), Ms Ward and Windress.

In Attendance

Trevor Anderson, Paul Cresswell and Sue Shuttleworth
Alistair Lince (Deloitte)

Minutes

101 **Apologies for absence**

An apology for absence was received from Councillor Raper.

102 **Declarations of Interest**

No declarations of interest were made.

103 **Annual Statement of Accounts & Annual Governance Statement**

The Corporate Director (s151) submitted the Final Report on the 2011 Audit from Deloitte, together with the Annual Statement of Accounts & Annual Governance Statement.

Resolved

That the Final Report on the 2011 Audit and the Statement of Accounts & Annual Governance Statement be accepted and endorsed for submission to the next meeting of the Policy & Resources Committee.

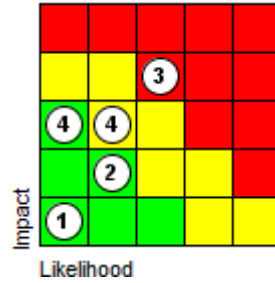
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Corporate Risk Register


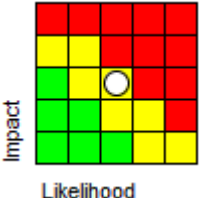
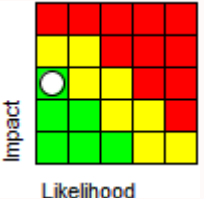
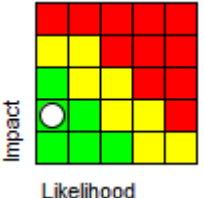
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Corporate Risk Register

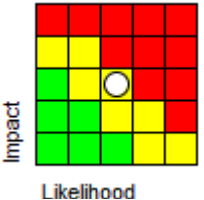
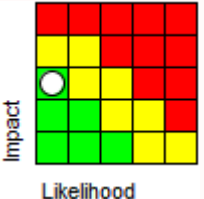
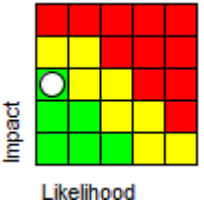
Current Risk Heat Map




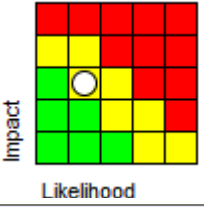
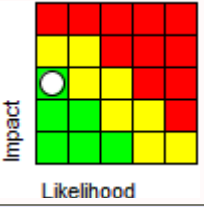
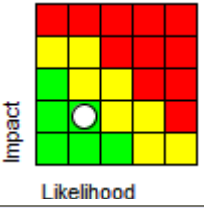
Status	Code	Title	Key										
	CRR 01	Significant Partnerships	<table border="1"> <thead> <tr> <th colspan="2">Risk Status</th> </tr> </thead> <tbody> <tr> <td></td> <td>OK</td> </tr> <tr> <td></td> <td>Warning</td> </tr> <tr> <td></td> <td>Alert</td> </tr> <tr> <td></td> <td>Unknown</td> </tr> </tbody> </table>	Risk Status			OK		Warning		Alert		Unknown
Risk Status													
	OK												
	Warning												
	Alert												
	Unknown												
	CRR 02	Capital Programme											
	CRR 03	Staff Management											
	CRR 04	External Funding											
	CRR 05	Affordable Housing											
	CRR 06	Procurement											
	CRR 07	Health and Safety											
	CRR 08	Emergency Planning and Business Continuity Planning											
	CRR 09	Failure to influence the proposed changes to the national framework for the resourcing of Ryedale District Council											
	CRR 11	Council Assets											
	CRR 12	Customer Expectations											
	CRR 13	Fraud and Corruption											
	CRR 14	Data Quality											
	CRR 15	Delivering Efficiencies											

CRR 01 Significant Partnerships				
Risk Code	Risk Title	Description		Status
CRR 01	Significant Partnerships	That the Council fails to manage its partnerships effectively		
Consequences		Financial cost to the Council through partnership failure, breach of legislation by partnership with consequences for Council and its reputation, levels of service satisfaction and quality fall below acceptable levels.		
Original Matrix		Original Rating Description		
	Original Impact	C	Original Likelihood	3
		Medium		Likely
Current Risk Matrix		Current Rating Description		
	Current Impact	C	Current Likelihood	1
		Medium		Very Low
Target Risk Matrix		Target Rating Description		
	Target Impact	B	Target Likelihood	1
		Minor		Very Low
Latest Progress			Last Review Date	SMT Lead
23-Sep-2011 All partnerships identified as significant being managed by Management Team in line with the Councils Partnership Protocol.			24-Sep-2011	Clare Slater



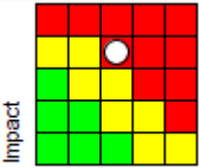

CRR 02 Capital Programme

Risk Code	Risk Title	Description		Status	
CRR 02	Capital Programme	Failure to deliver Council priorities, due to poor management of the capital programme.		✔	
Consequences		Failure to deliver the Council priorities			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	3
			Medium		Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
23-Sep-2011 Progress monitoring embedded in the work of Resources Working Party, who receive bi-monthly reports with highlight reporting on individual projects				24-Sep-2011	Trevor Anderson


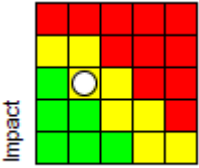
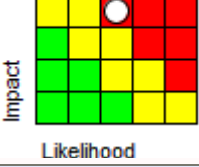
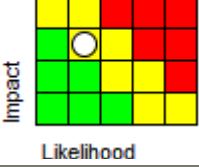
CRR 03 Staff Management



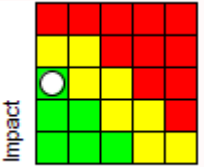

Risk Code	Risk Title	Description	Status
CRR 03	Staff Management	Failure to effectively manage and develop our workforce assets	
Consequences		Decline in employee performance and delivery	
Original Matrix		Original Rating Description	
	Original Impact	C	2
		Medium	Original Likelihood
Current Risk Matrix		Current Rating Description	
	Current Impact	C	1
		Medium	Current Likelihood
Target Risk Matrix		Target Rating Description	
	Target Impact	B	2
		Minor	Target Likelihood
Latest Progress			Last Review Date
20-Sep-2011 Further HR Policies and Procedures to be reviewed as part of the proposed Vision for RDC.			29-Sep-2011
			SMT Lead
			Barrie May

CRR 04 External Funding


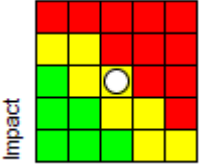
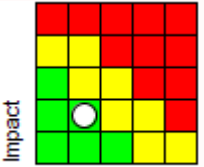

Risk Code	Risk Title	Description		Status	
CRR 04	External Funding	Failure to attract external funding to support the priorities of the Council			
Consequences		Failure to deliver Council priorities requiring major financial investment. Increased costs to RDC. Failure to regenerate the local economy. Uncompetitive service delivery. Withdrawal or failure of a service. Inability to deliver new services			
Original Matrix		Original Rating Description			
		Original Impact	C Medium	Original Likelihood	3 Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	D Major	Current Likelihood	3 Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	C Medium	Target Likelihood	2 Not Likely
Latest Progress				Last Review Date	SMT Lead
24-Sep-2010 Uncertainty in relation to withdrawal of regional funding agencies and cessation of funding streams				24-Sep-2011	Trevor Anderson

CRR 05 Affordable Housing



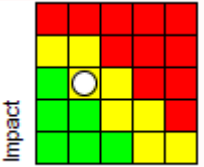

Risk Code	Risk Title	Description	Status		
CRR 05	Affordable Housing	Failure to meet identified housing need in Ryedale			
Consequences		Homelessness increases with resultant service costs. Unbalanced housing market. Negative impact on the local economy. Lack of key workers to support the needs of the community			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	2
			Medium		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	D	Current Likelihood	3
			Major		Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	2
			Medium		Not Likely
Latest Progress				Last Review Date	SMT Lead
01-Feb-2011 A range of Housing Initiatives have recently been agreed by the Commissioning Board to support the delivery of affordable housing in Ryedale including: partnership arrangements to continue the Rural Housing Enabler activity in Ryedale beyond September 2011; • the appointment of a new Housing Development Officer to maximise delivery of affordable housing in Ryedale; • investigations into a new build facility to provide supported accommodation for homeless younger people in Ryedale; • the extension of the Ryedale Mortgage Rescue Scheme to 2013.				24-Sep-2011	Gary Housden; Julian Rudd

Risk Code	Risk Title	Description		Status
CRR 06	Procurement	Failure to procure in line with legislation and in line with best value principles		
Consequences		Failure to make efficiency savings. Priority projects not delivered to budget. Adverse external inspection. Breach of legislation eg. equalities or health and safety. Damage to RDC reputation.		
Original Matrix		Original Rating Description		
		Original Impact	D	3
			Major	Original Likelihood Likely
Current Risk Matrix		Current Rating Description		
		Current Impact	C	1
			Medium	Current Likelihood Very Low
Target Risk Matrix		Target Rating Description		
		Target Impact	C	2
			Medium	Target Likelihood Not Likely
Latest Progress			Last Review Date	SMT Lead
21-Sep-2011 Partnership arrangements are embedded and have contributed to substantial procurement efficiency savings and legislative compliance			24-Sep-2011	Phil Long




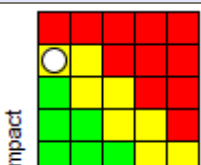
CRR 07 Health and Safety

Risk Code	Risk Title	Description		Status
CRR 07	Health and Safety	Failure to ensure appropriate systems are in place to manage Health and safety		
Consequences		Failure to meet legislative requirements, prosecution and financial penalties incurred as a result of incident.		
Original Matrix		Original Rating Description		
		Original Impact	C	3
			Medium	Original Likelihood Likely
Current Risk Matrix		Current Rating Description		
		Current Impact	B	2
			Minor	Current Likelihood Not Likely
Target Risk Matrix		Target Rating Description		
		Target Impact	B	2
			Minor	Target Likelihood Not Likely
Latest Progress			Last Review Date	SMT Lead
20-Sep-2011 A range of training undertaken with staff eg: Team of Emergency First Aiders trained. Fire Warden Training completed. Work station assessments completed. Corporate Safety Alert System launched using contact management section of EDMS. Loan working and personal safety procedure. Health and Safety JCC meeting regularly Process of updating all policies and procedures thus ensuring they comply with current and relevant legislation.			24-Sep-2011	Barrie May





CRR 08 Emergency Planning and Business Continuity Planning

Risk Code	Risk Title	Description	Status		
CRR 08	Emergency Planning and Business Continuity Planning	Failure to produce effective, comprehensive and tested plan.			
Consequences		Failure in continuity of service delivery. Negative impact on the most vulnerable on our communities. Damage to RDC reputation. Financial penalties and litigation			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	3
			Medium		Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	2
			Medium		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	B	Target Likelihood	2
			Minor		Not Likely
Latest Progress			Last Review Date	SMT Lead	
23-Sep-2011 Emergency planning arrangements in place and tested. Training undertaken for all staff. Work ongoing with NYCC to develop comprehensive BCP. All service impact assessments completed. Testing to be undertaken			24-Sep-2011	Paul Cresswell	





CRR 09 Failure to influence the proposed changes to the national framework for the resourcing of Ryedale District Council.

Risk Code	Risk Title	Description			Status
CRR 09	Failure to influence the proposed changes to the national framework for the resourcing of Ryedale District Council.				
Consequences		Adverse financial effect on the Council which could impact on Ryedale residents or require cuts to RDC services.			
Original Matrix		Original Rating Description			
		Original Impact	D	Original Likelihood	3
			Major		Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	D	Current Likelihood	3
			Major		Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	D	Target Likelihood	1
			Major		Very Low
Latest Progress				Last Review Date	SMT Lead
23-Sep-2011 Significant changes are being proposed by the government to materially affect the financing and responsibilities of RDC. Officers working at national level through relevant treasurer societies and networks. Joint discussions underway within North Yorkshire and the region.				23-Sep-2011	Paul Cresswell





CRR 11 Council Assets

Risk Code	Risk Title	Description			Status
CRR 11	Council Assets	Ensure the Council has proper plan to ensure maintenance and fitness for purpose of the Council assets			
Consequences					
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	4
			Medium		Very Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	2
			Medium		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	B	Target Likelihood	2
			Minor		Not Likely
Latest Progress				Last Review Date	SMT Lead
21-Sep-2011 Major investment with regard to Council assets has resulted in improved facilities and greater energy efficiency				24-Sep-2011	Phil Long




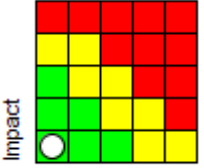
CRR 12 Customer Expectations

Risk Code	Risk Title	Description	Status		
CRR 12	Customer Expectations	Failure to meet customer service standards and meet customer expectations.			
Consequences		Include CR02			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	2
			Medium		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	2
			Medium		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	A	Target Likelihood	2
			Low		Not Likely
Latest Progress				Last Review Date	SMT Lead
23-Sep-2011 Managing customer expectations through media and communications, including budget consultation, in relation to funding challenges facing the public sector.				28-Sep-2011	Paul Cresswell



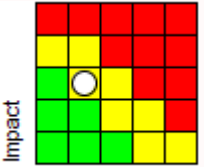

CRR 13 Fraud and Corruption

Risk Code	Risk Title	Description		Status	
CRR 13	Fraud and Corruption	Failure to ensure Council has proper procedures and policies for the prevention and detection of fraud.			
Consequences		Financial loss to the Council, damage to our reputation and credibility			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	2
			Minor		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	A	Current Likelihood	1
			Low		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	A	Target Likelihood	1
			Low		Very Low
Latest Progress				Last Review Date	SMT Lead
23-Sep-2011 Arrangement with Veritau working well to deliver fraud and corruption service for Housing Benefit, currency of fraud and corruption policy maintained and training provided to managers.				24-Sep-2011	Paul Cresswell

CRR 14 Data Quality

Risk Code	Risk Title	Description			Status	
CRR 14	Data Quality	The Council recognises the importance of data quality as we need reliable, accurate and timely performance information with which to manage services, inform users and account for our performance				
Consequences						
Original Matrix			Original Rating Description			
			Original Impact	B	Original Likelihood	2
				Minor		Not Likely
Current Risk Matrix			Current Rating Description			
			Current Impact	B	Current Likelihood	2
				Minor		Not Likely
Target Risk Matrix			Target Rating Description			
			Target Impact	A	Target Likelihood	1
				Low		Very Low
Latest Progress					Last Review Date	SMT Lead
23-Sep-2011 Data Quality Strategy in place and publicised to all staff. Audit of Data Quality undertaken with positive outcome					28-Sep-2011	Clare Slater

CRR 15 Delivering Efficiencies

Risk Code	Risk Title	Description			Status
CRR 15	Delivering Efficiencies	Council fails to meet efficiency targets which necessitates cuts to other services			
Consequences		Cuts to frontline services, reputational damage to the Council, possible poor outcome of external inspection.			
Original Matrix		Original Rating Description			
		Original Impact	D	Original Likelihood	3
			Major		Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	2
			Medium		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	B	Target Likelihood	2
			Minor		Not Likely
Latest Progress				Last Review Date	SMT Lead
23-Sep-2011 Successful delivery of One-11 programme achieving savings of over £1 million. Going for Gold programme underway with significant efficiencies to be achieved to contribute to the target saving of £700k. Planning underway for meeting projected budget shortfall anticipated for 2013/14.				24-Sep-2011	Paul Cresswell

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REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE
DATE:	6 OCTOBER 2011
REPORT OF THE:	CORPORATE DIRECTOR (s151) PAUL CRESSWELL
TITLE OF REPORT:	INTERNAL AUDIT – Q1+ REPORT
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 This report presents the Interim Internal Audit Report covering the period to 31st August 2011 from the North Yorkshire Audit Partnership.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that this Interim Internal Audit Report which outlines progress against the approved internal audit plan be noted.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 The Cipfa Code of Practice for Internal Audit in Local Government identifies that the shared interests of the audit committee and internal audit require an effective working relationship. Part of that is the monitoring of progress against the internal audit strategy and plan.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 The Accounts and Audit Regulations 2003 require, inter alia, all Councils to annually review their systems of internal control and to provide an adequate and effective Internal Audit function.

- 5.2 This report presents the Interim Internal Audit Report from the North Yorkshire Audit Partnership, which is attached as Appendix A. That report summarises the work done by Internal Audit in 2011/12 up to 31 August 2011.

- 5.3 This report highlights issues that the audits have identified and provides a summary

of these. It also outlines any issues emerging from the audits of the principal financial systems of the Council, together with any significant comments from other audits completed during the year to date.

- 5.4 The Audit Partnership provides the Council in its report with a clear statement of assurance reflecting its opinion of the Internal Control Framework. This is based upon the audits completed complemented by its existing knowledge and understanding of the control framework.

6.0 POLICY CONTEXT

- 6.1 This report supports the Council's Corporate Strategic Objective of providing strong Community Leadership, by demonstrating a commitment to local democracy and accountability.

7.0 CONSULTATION

- 7.1 No external consultation has been undertaken. The Audit Partnership liaises with the Corporate Director (s151) in his specific role as the responsible financial officer. In addition it undertakes an annual consultation with Heads of Service.

8.0 REPORT DETAILS

- 8.1 The interim report detailed in appendix A, provides an assurance statement for the financial systems of the Council, based on the work undertaken to date, and past experience. It is not a 'carte blanche' but a balanced judgement.

- 8.2 The appendix to that Partnership report provides a brief synopsis of the issues arising at each of the audits completed in the period. This allows the committee to be aware of control issues that have been identified, and enables the committee to request specific discussions with line management about the matters raised.

- 8.3 The facility for members to require managers to attend and discuss with the committee the results of the audit on their service area and its recommendations does significantly support the effective working relationship between the committee and internal audit.

- 8.4 If exercised pragmatically it should improve the responses of service managers to audit reports and recommendations, and also encourage them to challenge audit findings, which improves the quality of the audit process.

- 8.5 This routine reporting to the committee forms an important part of the overall control framework, and the audit committee's role is also an integral component in that framework. This leads through, ultimately to the Annual Governance Statement.

9.0 IMPLICATIONS

- 9.1 The following implications have been identified:
- a) Financial
There are no financial implications, beyond the existing budget for Internal Audit.
 - b) Legal
None directly, though individual audit reports may have implications
 - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)
None directly, though individual audit reports may have implications

Paul Cresswell
Corporate Director (s151)

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[Alison Newham@Scarborough.gov.uk](mailto:Alison.Newham@Scarborough.gov.uk)

Background Papers:
None

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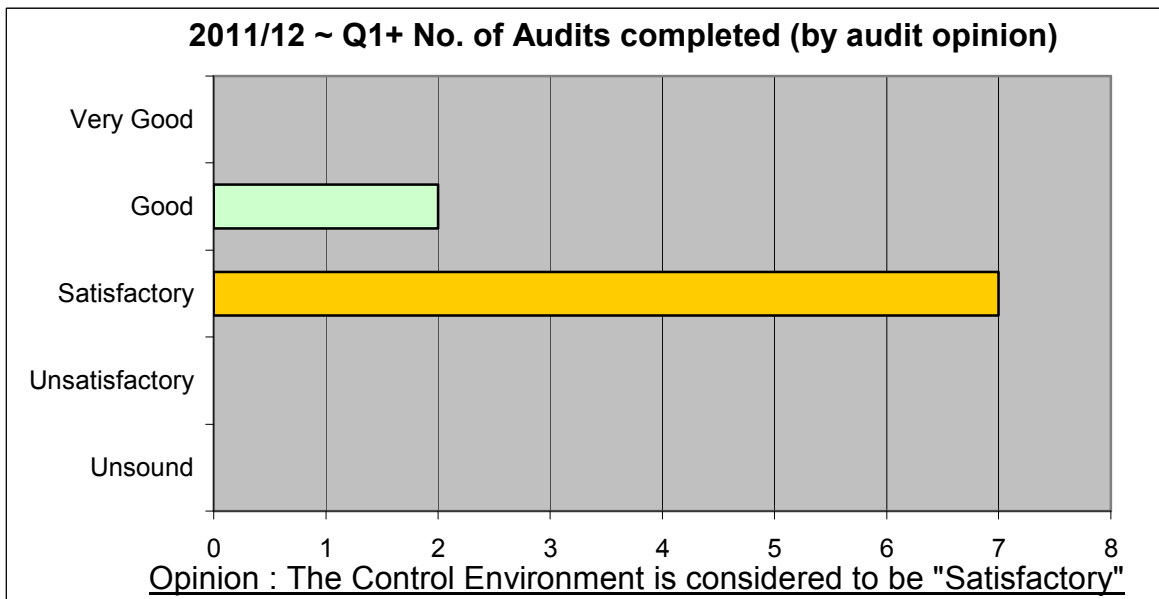


Independent Assurance

Internal Audit 2011/12 Q1+ report



Ryedale DC October 2011



Head of Partnership: James Ingham CPFA

Audit Manager : Alison Newham BA (Hons)

Circulation list: Members Overview & Scrutiny Committee
Chief Executive
Corporate Director (s151)

Summary



1.0 Introduction

- 1.1 Internal Audit is a mandatory requirement for all Councils, (Accounts & Audit regulations). The Council meets that requirement by an Internal Audit service provided through the North Yorkshire Audit Partnership.
- 1.2 The Partnership provides the service and works to the CIPFA Code of Practice for Internal Audit in Local Government. The Council's external auditors have undertaken a tri-ennial review of the Partnership which added to the Accounts & Audit regulation requirement that the council undertakes an annual review of the effectiveness of the system of Internal Audit. The results of both reviews are presented to the Overview and Scrutiny Committee (in its audit committee role) of the Council.
- 1.3 Internal Audit providers in Local Government have an obligation to produce an Annual Internal Audit Report. The Partnership considers that it is important for the Committee to receive regular interim reports of audits completed, and these two reports follow a common style.
- 1.4 This is an important document in many ways and brings together the following in one consolidated report.
 - ◆ A clear statement of assurance by the North Yorkshire Audit Partnership regarding the adequacy and effectiveness of the internal control environment.
 - ◆ The key issues and themes arising out of the internal audit activity that has been undertaken during 2011/2012, encompassing systems audit work and any specialist reviews.
 - ◆ A summary of the opinions and key issues for the audits completed.
- 1.5 This interim report is, however, more than the sum of these parts; taken as a whole it is an important contribution to the Council reaching an understanding of what risks exist and how well they are being managed.
- 1.6 The presence of an effective internal audit function contributes significantly to the strong counter-fraud and corruption culture that exists in the council.
- 1.7 During 2011/12 no special investigations have been required to date, suggesting that the present internal control framework is proving effective so far.
- 1.8 The internal audit team are closely involved with governance matters, and take an active part in the Councils Governance and are directly involved with the preparation and drafting of the Council's Annual Governance Statement.

2.0 Planned Audit work 2011/12

- 2.1 The agreed number of days in the plan for internal audit was 245. The plan itself was derived from the Partnership's risk model, devised to target resources to those areas that are considered to be of the greatest risk.
- 2.2 The number of days is to reduce to 225 in 2012/13 and each subsequent year.
- 2.3 That projected plan value is, in our professional opinion, adequate to allow the Partnership to provide the requisite assurance to the Council on the system of Internal Control. The proportion committed to the material systems may become disproportionately large being almost 50% of the total plan value. The consequence is that over a number of years, a number of discrete work areas may not be subject to an internal audit.
- 2.4 We are aware that the Council is moving to a 'commissioning' model and that may influence the range and type of Internal Audit work that is required.
- 2.5 The projected plan is, however, tempered by a number of factors; the most significant of these being the expectation of the external auditors that internal audit undertake work on the material (significant) systems of the council on an annual basis. The volume of time required is largely constant, so the balance is used for locally directed and determined audit assignments.
- 2.6 The plan also includes a provision for specialist audit work including ICT audit, and work around the partnership governance area. Finally it also includes an amount of time to meet Client support requirements, including attending Audit Committee, and ad-hoc or special investigations.
- 2.7 This report also contains a table which shows the schedule of planned audit work, and the audit opinion associated with those audits completed.

3.0 Matters of significance from the work completed in the year

- 3.1 The areas that were especially pleasing to report are as follows: -
 -  The majority of audits undertaken so far have returned a 'satisfactory' opinion (including in progress and draft stage).
 -  Recommendations from previous years have been, for the most part, implemented.

4.0 Audit Opinion and Assurance Statement

- 4.1 We have conducted our audits both in accordance with mandatory standards and good practice contained within the CIPFA Code of Practice for Internal Audit in Local Government.
- 4.2 The CIPFA Code defines Internal Audit as an assurance function providing an independent opinion on the Internal Control Environment, comprising Risk Management, Governance and Internal Control. Accordingly we have structured our opinion around those three themes.
- 4.3 For 2011/12, the internal audit opinion is derived from work completed as part of the agreed internal audit plan, which includes compliance with the managed audit. This is work done as part of the joint protocol between the Council's internal and external auditors who themselves are required to give an opinion on the Council's accounts. It is accepted that Internal Audit has an established position of independence within the Council more especially with the specific arrangements that exist with the North Yorkshire Audit Partnership. It has experience in control and assurance matters generally.
- 4.4 On balance, based upon the audit work done, together with the pre-existing cumulative audit knowledge and experience of other areas not subject to audit this year our overall audit opinion is that the Internal Control Environment for the Council is operating "to standard".

The Assurance:	
Risk Management	The Council has embedded Risk Management within the organisation. The use of performance management software has enhanced this position and has provided a basis for future improvement.
Governance	Our work this year to date leads us to the overall opinion that the Corporate Governance arrangements are sound.
Internal Control [Financial systems, etc.]	<p>Our overall opinion is that the internal controls within the financial systems in operation in the year to date are fundamentally sound. (100% of audits completed had a 'to standard' audit opinion.</p> <p>This is based upon our examination of the key financial systems as part of the managed audit approach, and the other financial systems that were actually audited. On that basis and our previous experience and knowledge there is no reason to believe that the systems are other than sound.</p>

Table of 2011/12 audit assignments completed

Audit	Status
<i>2011/12 ~ Material Systems (External Audit definition)</i>	
Council Tax	Due Q3
Creditors + e-procure/purchase cards	Complete – Satisfactory (Extra Testing Q4)
Debtors	Complete – Good (Extra Testing Q4)
Income System	Due Q3
NNDR	Due Q3
G. Ledger + Bank Reconciliation's	Complete – Good (Extra Testing Q4)
Housing Benefits	Due Q3
Payroll	Due Q3
Treasury Mgt	Due Q4
Fixed Assets	Complete - Satisfactory
<i>2011/12 Audit plan work</i>	
Cultural Grants	Complete – Satisfactory
Recycling	Complete - Satisfactory/Good
Car Parks	Complete - Satisfactory
Ryecare (Warden Control)	Complete - Satisfactory
Community Safety	Complete - Satisfactory
Licensing Acts	In Progress
Dog Enforcement (Warden)	In Progress
Food Safety	Due Q3
CLL (Community Leisure)	Due Q4
Development Control	Due Q4

Summary of Key Issues arising from audits completed to 31st August 2011

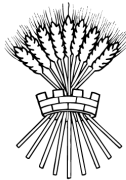
<u>Audit & Opinion</u>	<u>Key Issues</u>	<u>Recommendations</u>	<u>Status: – Follow up due: -</u>
<u>Creditors</u> <i>Satisfactory</i>	Strengths <ul style="list-style-type: none"> ◇ Staff members within the Creditors section are experienced in their roles and have a good understanding of the risks and controls required Weaknesses <ul style="list-style-type: none"> ◇ Duplicate invoices and security of blank cheques 	Recommendations <ul style="list-style-type: none"> ◇ Blank cheques should be held securely with access restricted to authorised key holders only ◇ Credit balances should be reviewed regularly 	Due 2012/13
<u>Debtors</u> <i>Good</i>	Strengths <ul style="list-style-type: none"> ◇ Controls are effective and there are no areas of concern 	Recommendations <ul style="list-style-type: none"> ◇ Minor recommendations made 	Due 2012/13
<u>General Ledger</u> <i>Good</i>	Strengths <ul style="list-style-type: none"> ◇ Controls are effective and there are no areas of concern 	Recommendations <ul style="list-style-type: none"> ◇ One minor recommendation made 	Due 2012/13
<u>Fixed Assets</u> <i>Satisfactory (Draft)</i>	Strengths <ul style="list-style-type: none"> ◇ At the time of the last audit work was underway to make the Real Asset Management system fully operational as the Fixed Asset Register, this has now been achieved. ◇ The Asset Management Group has now been re-formed and meets regularly. Weaknesses <ul style="list-style-type: none"> ◇ The Asset Management Plan needs updating and reviewing 	Recommendations <ul style="list-style-type: none"> ◇ A number of recommendations have been made but are in discussion stage. These will be reported when finalised 	Due 2012/13
<u>Cultural Grants</u> <i>Satisfactory</i>	Strengths <ul style="list-style-type: none"> ◇ Stringent criteria required for grants are documented and followed closely Weaknesses <ul style="list-style-type: none"> ◇ Spreadsheets for monitoring the grants are not up to date or reconciled to the General Ledger 	Recommendations <ul style="list-style-type: none"> ◇ Quarterly reconciliations should be undertaken 	Due 2014/15

<u>Audit & Opinion</u>	<u>Key Issues</u>	<u>Recommendations</u>	<u>Status: – Follow up due: -</u>
<u>Recycling</u> Satisfactory/ Good	Strengths ◇ Controls are effective Weaknesses ◇ No major weaknesses identified	Recommendations ◇ Minor recommendations made	Due 2014/15
<u>Car Parks</u> (Draft) Overall Satisfactory	Strengths ◇ Overall all base controls in relation to income are good Weaknesses ◇ Poor segregation of duties ◇ Weaknesses in relation to controls surrounding permits and smart cards	Recommendations ◇ Reconciliations should be carried out to ensure that all permits and smart cards have been charged for ◇ Management should consider adopting a more structured regime for parking permits according to type, with one value per permit type. ◇ Management should consider introducing an identification mark or hologram on all permits, which will make the unauthorised replication of permits more difficult.	Due 2013/14 follow up
<u>Ryecare (Warden Control)</u> (Draft) Satisfactory	Strengths ◇ Several contracts recently won ◇ Service unit runs effectively as a business (aims to generate a surplus) Weaknesses ◇ Lack of CRB checks	Recommendations ◇ CRB checks should be carried out for all relevant posts	Due 2012/13 follow up
<u>Community Safety</u> (Draft) Satisfactory	Strengths ◇ Safer Ryedale Plan is now up to date ◇ Objectives are set annually and performance against objectives achieved Weaknesses ◇ Lack of reconciliation at year end ◇ Funding opportunity was missed for 2010/11	Recommendations ◇ Reconciliations should be regularly undertaken	Due 2014/15

Opinion Description

<i>Good</i>	Minimal risk identified; a few minor recommendations.
<i>Satisfactory</i>	Some risk identified; some minor changes should be made.
<i>Marginal</i>	Some risk identified; some changes should be made. <i>[Bordering on 'unsatisfactory']</i>
<i>Unsatisfactory</i>	Unacceptable risk identified; major changes must be made.
<i>Unsound</i>	Major risk exists; fundamental improvements are required.

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REPORT TO: OVERVIEW AND SCRUTINY COMMITTEE

DATE: 26 SEPTEMBER 2011

REPORT OF THE: CUSTOMER SERVICES AND BENEFITS MANAGER
ANGELA JONES

TITLE OF REPORT: CUSTOMER COMPLAINTS RECEIVED QUARTER 1
(2011/12)

WARDS AFFECTED: ALL

1.0 PURPOSE OF REPORT

1.1 To inform Members of the number and type of complaints received under the Council's complaint procedure for the period April - June 2011.

2.0 RECOMMENDATION

2.1 It is recommended that members accept the report as attached.

3.0 BACKGROUND AND INTRODUCTION

3.1 This report includes complaints monitored under individual service complaints systems (**Annex 1**).

3.2 The report also includes a summary of customer feedback to Community Leisure Ltd (CLL) for the period April – June 2011 together with the action taken where appropriate (**Annex 2**).

4.0 REPORT DETAILS

4.1 The annexes of the report show the number of complaints received and the actions which have been taken.

Angela Wood
Customer Service and Benefits Manager

Author: Angela Jones, Customer Services and Benefits Manager
Telephone No: 01653 600666 ext: 220
E-Mail Address: angela.wood@ryedale.gov.uk

Background Papers:
RDC Complaints Procedure

Background Papers are available for inspection at:
http://www.ryedale.gov.uk/council_and_democracy/corporate_complaints.aspx

SUMMARY OF COMPLAINTS LOG

PERIOD: April – June 2011

SERVICE UNIT	SUMMARY OF COMPLAINT	NO SETTLED WITHIN DEADLINE	RESULTANT SERVICE IMPROVEMENTS / ACTION TAKEN
Customer Services & Benefits	<ol style="list-style-type: none"> 1. Behaviour of staff member. 2. Time taken to process Benefit application. 3. Time taken to process Benefit application. 	3	<ol style="list-style-type: none"> 1. Staff member spoken to & informal process started. Letter of apology sent to customer. 2. Letter of explanation regarding new system and impact on processing with apology sent to customer. 3. Letter of explanation regarding new system and impact on processing with apology sent to customer.
Democratic Services		0	
Development Services	<ol style="list-style-type: none"> 1. Inability to view plans for planning application. 2. Discharging of conditions on 2 applications. 3. Outcome of historical search. 	3	<ol style="list-style-type: none"> 1. Letter of explanation sent to customer. 2. Letter of explanation sent to customer. 3. Letter of explanation sent to customer
Economic & Community	<ol style="list-style-type: none"> 1. Accommodation providers were not informed of new system of been on TIC accommodation list. 	1	<ol style="list-style-type: none"> 1. Letter of explanation and apology sent to customer.

Facilities & Emergency Planning		0	
Finance & Revenue Services	<ol style="list-style-type: none"> 1. Deduction of direct debit a day early for council tax. 2. Deduction of direct debit a day early for council tax. 3. Referral to bailiffs for Council tax and actions of bailiffs. 	3	<ol style="list-style-type: none"> 1. Verbal and written apology. Compensation payment made for bank charges incurred. 2. A written apology sent to customer with offer of compensation for any charges incurred. 3. Letter of explanation and actions sent to customer.
Forward Planning		0	
Health & Environment		0	
Housing Services	<ol style="list-style-type: none"> 1. Alleged "Breach of Confidentiality". 2. Behaviour of staff. 	2	<ol style="list-style-type: none"> 1. Investigation undertaken and letter of explanation sent to customer. 2. Investigation and letter of explanation sent to customer.
Human Resources		0	
ICT Services		0	
Legal		0	

Streetscene Services	<ol style="list-style-type: none"> 1. Complaint re behaviour of waste collector regarding contaminated bin. 2. Complaint re behaviour of licensed taxi driver. 3. Rubbish in hedgerow. 4. Car park charges. 	4	<ol style="list-style-type: none"> 1. Customer contacted and apology provided with reminder on recycling policy. 2. Investigation took place and driver issued with warning and email letter of apology sent to customer. 3. Letter of explanation sent to customer. 4. Letter of explanation sent to customer.
Transformation		0	
TOTAL			

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Agenda Item 8

DERWENT POOL – CUSTOMER FEEDBACK

APRIL TO JUNE 2011	very good	good	fair	poor	very poor
Efficiency of the staff	2	1	0	0	0
Helpfulness of the staff	2	1	0	0	0
Courtesy of the staff	2	1	0	0	0
General cleanliness	0	2	1	0	0
Condition of the facilities	0	2	0	1	0
Safety and security	0	3	0	0	0
Pool water temperature	0	1	2	0	0
Air temperature	0	3	0	0	0
Value for money	0	3	0	0	0
Overall experience	0	2	0	1	0
	6	19	3	2	0

MONTH	COMMENTS	ACTION
April	No Comments received	
May	Air temperature in changing rooms was cold.	We monitor the air temperature at the same time as that of the pool water. Should you feel it to be cold please inform a member of staff who will check it, and inform the council if it is below an acceptable level.
	Ladies shower continually flooding, and barrier system required as well as no shoes policy.	We will monitor the shower drainage having had no previous problems, but please inform a member of staff should the problem occur again. A barrier is placed across the entrance to the pool if a lifeguard is not present and staff will be reminded to adhere to this. With operating a gym on site we cannot operate a no shoes policy in the changing rooms like that of Ryedale. If you feel the floor is dirty please inform a member of staff.
	Changing rooms far too cold, especially for toddlers	We monitor the air temperature at the same time as that of the pool water. Should you feel it to be cold please inform a member of staff who will check it, and inform the council if it is below an acceptable level.

LIFESTYLES – CUSTOMER COMMENTS FEEDBACK

APRIL TO JUNE 2011	very good	good	fair	poor	very poor
Efficiency of the staff	0	1	0	0	0
Helpfulness of the staff	0	1	0	0	0
Courtesy of the staff	0	1	0	0	0
General cleanliness	0	1	0	0	0
Condition of the facilities	0	0	1	0	0
Safety and security	0	0	1	0	0
Value for money	0	1	0	0	0
Overall experience	0	1	0	0	0
	0	6	2	0	0

MONTH	COMMENTS	ACTION
April	no comments	
May	no comments	
June	no comments	

RYEDALE POOL – CUSTOMER COMMENTS FEEDBACK

APRIL TO JUNE 2011	very good	good	fair	poor	very poor
Efficiency of the staff	1	3	0	0	0
Helpfulness of the staff	2	2	0	0	0
Courtesy of the staff	2	2	0	0	0
General cleanliness	0	3	1	0	0
Condition of the facilities	0	3	1	0	0
Safety and security	0	3	1	0	0
Pool water temperature	0	1	0	3	0
Air temperature	0	2	2	0	0
Value for money	0	2	2	0	0
Overall experience	0	1	2	1	0
	5	22	9	4	0

MONTH	COMMENTS	ACTION
April	No comments received	
May	Pool water seems colder	
June	Pool water is cold	We monitor the water temperature frequently and should it fall to less than 29 degrees the council who controls the water temperature is informed. Should you feel the pool to be cold please inform a member of staff who will take a reading.
	No sign on Gents showers/ toilets member of staff informed previous day and still no sign.	We have since put a sign up and apologise for not dealing with the problem as soon as it was reported. Our staff have been informed to deal with any further issues as soon as they are brought to our attention.



REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE
DATE:	6 OCTOBER 2011
REPORT OF THE:	HEAD OF ENVIRONMENT PHIL LONG
TITLE OF REPORT:	SERVICE RISK REGISTER - ENVIRONMENT
WARDS AFFECTED:	ALL

1.0 PURPOSE OF REPORT

- 1.1 This report presents the Service Risk Register for those services under the Head of Environment.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that Members receive the report and review the risk register.

3.0 REASONS SUPPORTING DECISION

- 3.1 Risk identification and management is an integral element of organisational management to secure the achievement of the Council's corporate objectives. Risk Management should also form a key part of any budget making decisions.

4.0 REPORT

- 4.1 Service Risk Registers (SRR) were originally established from work undertaken by the Audit Partnership in conjunction with Service Unit Managers, however, since the management restructure the number of registers have been reduced and are now the responsibility of the Heads of Service and their managers. These registers are presented to this committee on a rotational basis for annual review by Members.
- 4.2 Annex A outlines the SRR for the Head of Environment. It is envisaged that each register will be presented to this committee on a rotational basis highlighting changes to risks and work undertaken to mitigate those risks.

5.0 CONCLUSION

- 5.1 Further reports will be brought to the Overview and Scrutiny Committee as the responsible committee for monitoring and evaluating risks within the Council.

Background Papers:

None

OFFICER CONTACT:

Please contact Phil Long if you require any further information on the contents of this report. The officer can be contacted at Ryedale House on 01653 600666 or e-mail phil.long@ryedale.gov.uk.

Service Risk Register – Environmental Services



























Generated on: 20 September 2011







Environmental Services		
Facilities	Health & Environment	Streetscene

Key	
Risk Status	
	OK
	Warning
	Alert
	Unknown





Risk Summary

Status	Code	Title	Status	Code	Title
	FE 01	Sale/purchase of property at incorrect values and asset valuations not shown at true balance on balance sheet		HE 05	Contaminated Land.
	FE 02	Failure to adhere to correct procedures in Landlord and Tenant matters.		HE 06	Health & Safety Enforcement
	FE 03	Failure in carrying out rent and lease reviews.		HE 07	MVM Software and e government developments
	FE 04	Capital projects		HE 09	Food Safety
	FE 05	Street Lighting - knockdowns		HE 10	Local Air Quality Management (LAQM)-Air Quality Review and Assessment
	FE 06	Street Lighting		SS 01	Waste Management (recycling & refuse collection)
	FE 07	Failure to regularly inspect the condition of all buildings		SS 02	Failure to provide a collection service for Trade Waste.
	FE 08	Property Unit – team member leaving		SS 03	Failure to provide a street cleaning service.
	FE 10	Property Unit – inadequate training		SS 04	Failure to ensure that Taxi's are appropriately licensed.
	HE 01	Inadequate capacity to respond to major incident		SS 05	Failure to secure and administer 'minor contracts'
	HE 02	Inadequate staffing capacity to respond to the existing commitments and government initiatives on sport, play and leisure		SS 06	Failure to maintain vehicles.
	HE 03	Recruitment & Retention of staff		SS 07	failure to comply with Health & Safety
	HE 04	Private Water Supply regulations		SS 08	Depot security is compromised.


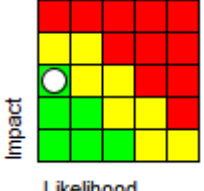
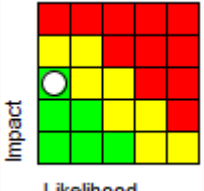
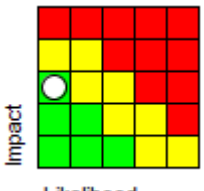
FE 01 Sale/purchase of property at incorrect values and asset valuations not shown at true balance on balance sheet

Risk Code	Risk Title	Description	Status
FE 01	Sale/purchase of property at incorrect values and asset valuations not shown at true balance on balance sheet	Sale/purchase of property at incorrect values and asset valuations not shown at true balance on balance sheet	
Consequences		Financial cost to the Council and breach of S123 Local Gov Act.	
Original Matrix		Original Rating Description	
	Original Impact	B	2
		Minor	Original Likelihood
Current Risk Matrix		Current Rating Description	
	Current Impact	B	2
		Minor	Current Likelihood
Target Risk Matrix		Target Rating Description	
	Target Impact	B	1
		Minor	Target Likelihood
Latest Progress			Last Review Date
19-Sep-2011 -Risk reviewed, qualified asset manager in place			19-Sep-2011
			SMT Lead
			Phil Long


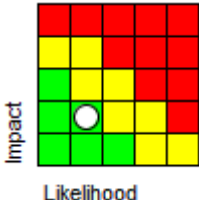
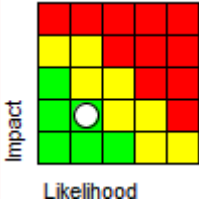
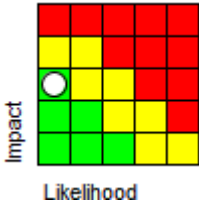
FE 02 Failure to adhere to correct procedures in Landlord and Tenant matters.

Risk Code	Risk Title	Description			Status
FE 02	Failure to adhere to correct procedures in Landlord and Tenant matters.	Failure to adhere to correct procedures in Landlord and Tenant matters.			
Consequences		Not obtaining vacant possession of properties when required.			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- landlord and tenancy agreements updated				28-May-2009	Phil Long


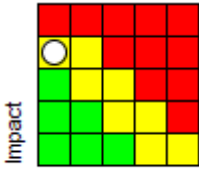
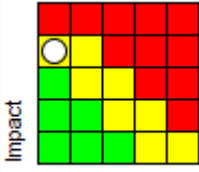
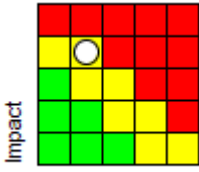
FE 03 Failure in carrying out rent and lease reviews.

Risk Code	Risk Title	Description			Status
FE 03	Failure in carrying out rent and lease reviews.	Failure in carrying out rent and lease reviews.			
Consequences		Not maximising rental income			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- rent reviews updated				28-May-2009	Phil Long


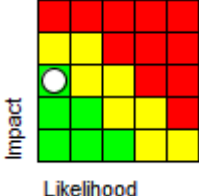
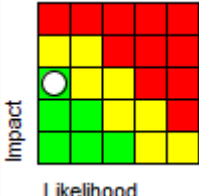
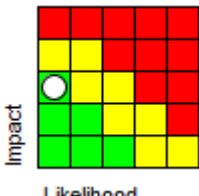
FE 04 Capital projects

Risk Code	Risk Title	Description			Status
FE 04	Capital projects	Capital projects			
Consequences		Failure to implement and complete within specified dates. Exceed budget. Reputation			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	2
			Minor		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	B	Current Likelihood	2
			Minor		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- capital projects on track with good progression and regular monitoring at asset management group and resources working party-				28-May-2009	Phil Long


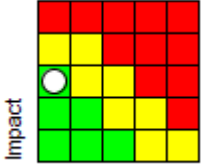
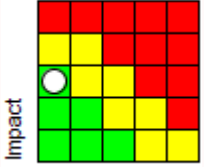

FE 05 Street Lighting - knockdowns

Risk Code	Risk Title	Description			Status
FE 05	Street Lighting - knockdowns	Street Lighting - knockdowns			
Consequences		Exposure of public to risk of electrocution. Health & Safety			
Original Matrix		Original Rating Description			
		Original Impact	D	Original Likelihood	1
			Major		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	D	Current Likelihood	1
			Major		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	D	Target Likelihood	2
			Major		Not Likely
Latest Progress				Last Review Date	SMT Lead
30-Aug-2011 additional monitoring is taking place by NYCC				28-May-2009	Phil Long


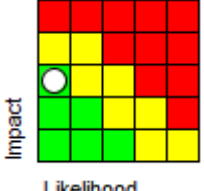
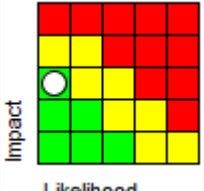
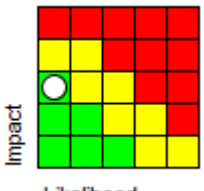
FE 06 Street Lighting


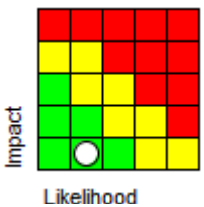
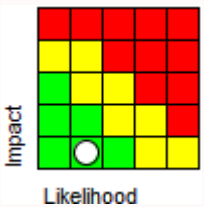
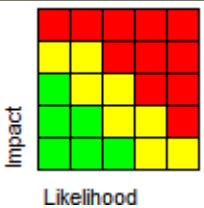
Risk Code	Risk Title	Description			Status
FE 06	Street Lighting				
Consequences		Possibility of column collapse			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- NYCC undertaking administration of this area to enhance focus and gain specialist advice				01-Jun-2009	Phil Long

FE 07 Failure to regularly inspect the condition of all buildings


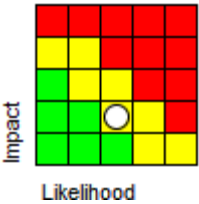
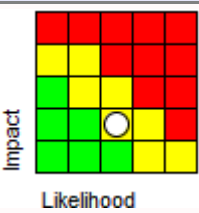
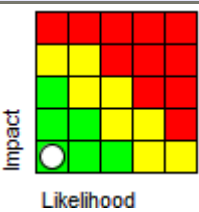
Risk Code	Risk Title	Description			Status
FE 07	Failure to regularly inspect the condition of all buildings				
Consequences		Health & safety and legal implications			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 --buildings subject to inspection. work currently being undertaken on Milton rooms				01-Jun-2009	Phil Long

FE 08 Property Unit – team member leaving


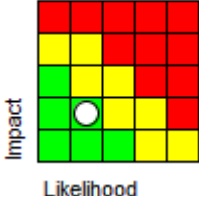
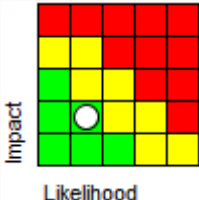
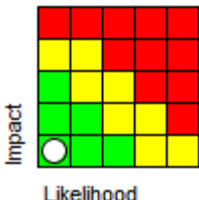
Risk Code	Risk Title	Description			Status
FE 08	Property Unit – team member leaving				
Consequences		Backlog of work / failure in delivery of service			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- property unit has been subject to review - temporary replacements are available at short notice from bureaus				01-Jun-2009	Phil Long

FE 10 Property Unit – inadequate training				
Risk Code	Risk Title	Description		Status
FE 10	Property Unit – inadequate training			
Consequences		Not keeping with up to date with legislation etc resulting in losing professional qualification		
Original Matrix		Original Rating Description		
	Original Impact	A	Original Likelihood	2
		Low		Not Likely
Current Risk Matrix		Current Rating Description		
	Current Impact	A	Current Likelihood	2
		Low		Not Likely
Target Risk Matrix		Target Rating Description		
	Target Impact		Target Likelihood	
Latest Progress			Last Review Date	SMT Lead
19-Sep-2011 -- training updates as required			01-Jun-2009	Phil Long




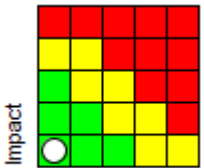
HE 01 Inadequate capacity to respond to major incident

Risk Code	Risk Title	Description			Status
HE 01	Inadequate capacity to respond to major incident	Inadequate capacity to respond to major incident e.g. food poisoning, major contamination risk or introduction of new legislation e.g. Private water Supplies or new area of work			
Consequences		Capacity to respond to such incident/legislation would impact on the routine work of the section- Inadequate skills and knowledge-Unable to comply with statutory requirements-poor assessment by external inspectors/agencies			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	3
			Minor		Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	B	Current Likelihood	3
			Minor		Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	A	Target Likelihood	1
			Low		Very Low
Latest Progress				Last Review Date	SMT Lead
30-Aug-2011 -- The unit has undergone a review and been downsized. Though staffing is tight changes to operational procedures and working systems should ensure that response/risk levels remain as before				11-Jun-2009	Phil Long


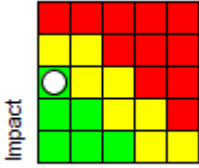
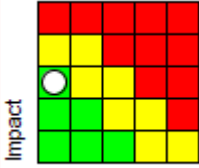

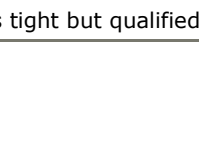

HE 02 Inadequate staffing capacity to respond to the existing commitments and government initiatives on sport, play and leisure

Risk Code	Risk Title	Description			Status
HE 02	Inadequate staffing capacity to respond to the existing commitments and government initiatives on sport, play and leisure				
Consequences		Failure to deliver the Big Lottery Programme-Inadequate skills and knowledge-failure to capitalize on financial grants for the District-failure to advance initiatives in play and sport			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	2
			Minor		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	B	Current Likelihood	2
			Minor		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	A	Target Likelihood	1
			Low		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- arrangements are in place to respond to existing commitments				11-Jun-2009	Phil Long


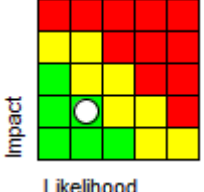
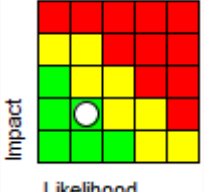
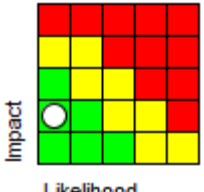
HE 03 Recruitment & Retention of staff

Risk Code	Risk Title	Description	Status					
HE 03	Recruitment & Retention of staff							
Consequences		Inadequate staffing to fulfil service requirements-Difficulty recruiting due to high house prices and national shortage of EHO's-Inadequate experienced and specialised staff.-failure to meet legislative requirements.						
Original Matrix		Original Rating Description						
		Original Impact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1131 443 1467 483" style="text-align: center;">B</td> <td data-bbox="1467 443 1780 483" rowspan="2" style="text-align: center;">Original Likelihood</td> <td data-bbox="1780 443 2136 483" style="text-align: center;">2</td> </tr> <tr> <td data-bbox="1131 483 1467 655" style="text-align: center;">Minor</td> <td data-bbox="1780 483 2136 655" style="text-align: center;">Not Likely</td> </tr> </table>	B	Original Likelihood	2	Minor	Not Likely
B	Original Likelihood	2						
Minor		Not Likely						
Current Risk Matrix		Current Rating Description						
		Current Impact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1131 695 1467 735" style="text-align: center;">B</td> <td data-bbox="1467 695 1780 735" rowspan="2" style="text-align: center;">Current Likelihood</td> <td data-bbox="1780 695 2136 735" style="text-align: center;">2</td> </tr> <tr> <td data-bbox="1131 735 1467 909" style="text-align: center;">Minor</td> <td data-bbox="1780 735 2136 909" style="text-align: center;">Not Likely</td> </tr> </table>	B	Current Likelihood	2	Minor	Not Likely
B	Current Likelihood	2						
Minor		Not Likely						
Target Risk Matrix		Target Rating Description						
		Target Impact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1131 949 1467 989" style="text-align: center;">A</td> <td data-bbox="1467 949 1780 989" rowspan="2" style="text-align: center;">Target Likelihood</td> <td data-bbox="1780 949 2136 989" style="text-align: center;">1</td> </tr> <tr> <td data-bbox="1131 989 1467 1165" style="text-align: center;">Low</td> <td data-bbox="1780 989 2136 1165" style="text-align: center;">Very Low</td> </tr> </table>	A	Target Likelihood	1	Low	Very Low
A	Target Likelihood	1						
Low		Very Low						
Latest Progress			Last Review Date					
19-Sep-2011 --recruitment less of an issue during recession			11-Jun-2009					
			SMT Lead					
			Phil Long					


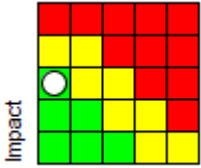


HE 04 Private Water Supply regulations

Risk Code	Risk Title	Description			Status
HE 04	Private Water Supply regulations				
Consequences		Non compliance with statutory duty			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 --resources tight but qualified staff in place and dealing with occurrences as required				11-Jun-2009	Phil Long




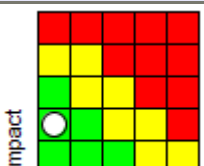
HE 05 Contaminated Land.

Risk Code	Risk Title	Description			Status
HE 05	Contaminated Land.	Requirement to identify number of sites of potential concern and number of sites where remediation of land is necessary			
Consequences		Failure to implement contaminated land strategy and limit the Council's liability. Failure to provide funding for additional resources. Shared officer post with Selby now ended. Strategy reviewed by CS&L 31/1/08.			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	2
			Minor		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	B	Current Likelihood	2
			Minor		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	B	Target Likelihood	1
			Minor		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- sites dealt with as required				11-Jun-2009	Phil Long


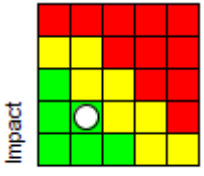
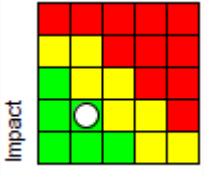
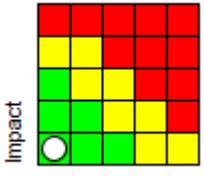
HE 06 Health & Safety Enforcement

Risk Code	Risk Title	Description			Status
HE 06	Health & Safety Enforcement				
Consequences		(a) Failure to participate in the FIT 3 programme for 2008/09. New Section 18 requirements published and needs reviewing. Have up to 3 years to comply. (b) Incorporate H&S within ISO 9001:2000 Quality Management System			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- review of working arrangements. Agreement with other Districts to provide co-ordinated activity as required				11-Jun-2009	Phil Long


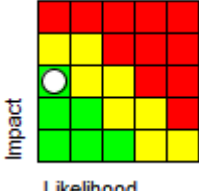
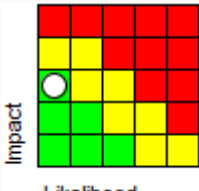
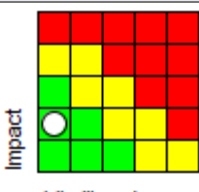
HE 07 MVM Software and e government developments

Risk Code	Risk Title	Description		Status	
HE 07	MVM Software and e government developments				
Consequences		Northgate MVM system which deals with all Env Health and Housing systems installed in October 2005.. Next step is to link to the corporate gazetteer to permit the functioning of other e-gov smart options e.g. mobile working etc			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	2
			Minor		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	B	Current Likelihood	2
			Minor		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	B	Target Likelihood	1
			Minor		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- software requirements under review				11-Jun-2009	Phil Long


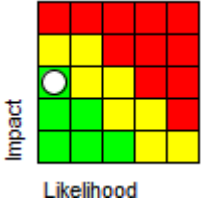
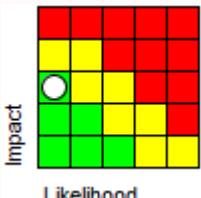
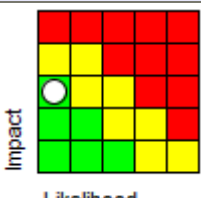
HE 09 Food Safety

Risk Code	Risk Title	Description		Status	
HE 09	Food Safety	(a) Implementation of new FSA Code of Practice and Monitoring system (LAMES) (b) Introduction of Scores on the Doors			
Consequences		Consequent scrutiny of FSA			
Original Matrix		Original Rating Description			
		Original Impact	B	Original Likelihood	2
			Minor		Not Likely
Current Risk Matrix		Current Rating Description			
		Current Impact	B	Current Likelihood	2
			Minor		Not Likely
Target Risk Matrix		Target Rating Description			
		Target Impact	A	Target Likelihood	1
			Low		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 --new arrangements to provide cover.				11-Jun-2009	Phil Long


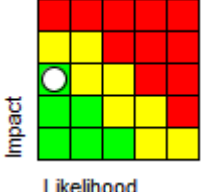
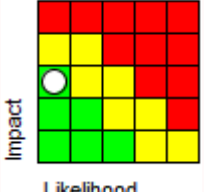
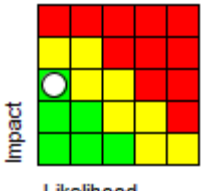
HE 10 Local Air Quality Management (LAQM)-Air Quality Review and Assessment

Risk Code	Risk Title	Description			Status
HE 10	Local Air Quality Management (LAQM)-Air Quality Review and Assessment				
Consequences		Failure to meet Defra deadline. Possibility of requirement to undertake modelling and /or Declare Air Quality management Area.-LA highlighted as a non responder. Ultimately LA would have to provide explanation to Minister			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	B	Target Likelihood	1
			Minor		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 --action plan to be tabled at Commissioning Board Sept 2011				11-Jun-2009	Phil Long





SS 01 Waste Management (recycling & refuse collection)

Risk Code	Risk Title	Description			Status
SS 01	Waste Management (recycling & refuse collection)	Meeting recycling standards. Vehicle failure. Strikes. Failure of management systems limited contracts for composting and dry recyclables			
Consequences		Failure to collect refuse to 23K households resulting in adverse publicity/environmental public health issues. Removal of service from RDC. Possible removal of funding. Difficulties in marketing recyclable products if businesses fail			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 --new recycling arrangements in place. Review taking place of rounds. Trackers in place on all vehicles as part of 6 month trial. New arrangements have increased control, reduced mileage and created savings				11-Jun-2009	Phil Long





SS 02 Failure to provide a collection service for Trade Waste.

Risk Code	Risk Title	Description			Status
SS 02	Failure to provide a collection service for Trade Waste.	Increased levels of landfill tax by central government plus LATS liabilities potentially pricing District provided trade waste out of the existing market. (NB external contractors are not faced with the same LATS penalties)			
Consequences		Loss of revenue. Loss of customers. Potential increase in cost re domestic waste collection. Revenue budget implications.			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- trade waste service reviewed and viable at present.				11-Jun-2009	Phil Long


SS 03 Failure to provide a street cleaning service.

Risk Code	Risk Title	Description			Status
SS 03	Failure to provide a street cleaning service.				
Consequences		Court Action under Environment Protection Act. Adverse publicity. Environmental/public health issues if service not carried out. Reputation of the Council			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- high quality service provision in place. rounds to be reviewed shortly				11-Jun-2009	Phil Long


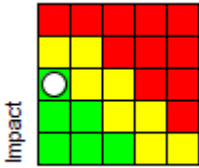

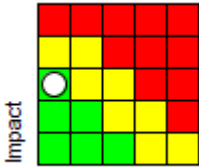
SS 04 Failure to ensure that Taxi's are appropriately licensed.

Risk Code	Risk Title	Description			Status
SS 04	Failure to ensure that Taxi's are appropriately licensed.				
Consequences		Public not protected - physically/financially. Trade unregulated – no control on fees charges/vehicle safety.			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -new enforcement arrangement being considered with York to enhance service continuity				11-Jun-2009	Phil Long


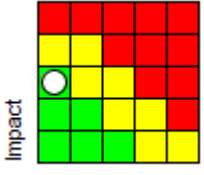
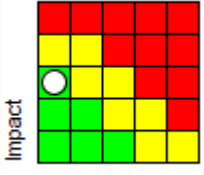
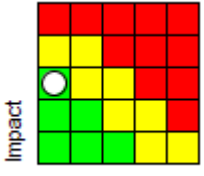
SS 05 Failure to secure and administer 'minor contracts'

Risk Code	Risk Title	Description	Status
SS 05	Failure to secure and administer 'minor contracts'		
Consequences		Loss of revenue. Loss of manpower.	
Original Matrix		Original Rating Description	
	Original Impact	A	2
		Low	Original Likelihood
Current Risk Matrix		Current Rating Description	
	Current Impact	A	2
		Low	Current Likelihood
Target Risk Matrix		Target Rating Description	
	Target Impact	A	1
		Low	Target Likelihood
Latest Progress			Last Review Date
			11-Jun-2009
			SMT Lead
			Phil Long


SS 06 Failure to maintain vehicles.

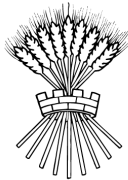
Risk Code	Risk Title	Description	Status					
SS 06	Failure to maintain vehicles.	Failure to comply with requirements of O licence.						
Consequences		HSE enforcement action. Operator's licence withdrawn. Potentially no services – depot closes. Corporate manslaughter charges.						
Original Matrix		Original Rating Description						
		Original Impact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1131 411 1467 451" style="text-align: center;">C</td> <td data-bbox="1467 411 1780 627" rowspan="2" style="text-align: center;">Original Likelihood</td> <td data-bbox="1780 411 2134 451" style="text-align: center;">1</td> </tr> <tr> <td data-bbox="1131 451 1467 627" style="text-align: center;">Medium</td> <td data-bbox="1780 451 2134 627" style="text-align: center;">Very Low</td> </tr> </table>	C	Original Likelihood	1	Medium	Very Low
C	Original Likelihood	1						
Medium		Very Low						
Current Risk Matrix		Current Rating Description						
		Current Impact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1131 667 1467 707" style="text-align: center;">C</td> <td data-bbox="1467 667 1780 882" rowspan="2" style="text-align: center;">Current Likelihood</td> <td data-bbox="1780 667 2134 707" style="text-align: center;">1</td> </tr> <tr> <td data-bbox="1131 707 1467 882" style="text-align: center;">Medium</td> <td data-bbox="1780 707 2134 882" style="text-align: center;">Very Low</td> </tr> </table>	C	Current Likelihood	1	Medium	Very Low
C	Current Likelihood	1						
Medium		Very Low						
Target Risk Matrix		Target Rating Description						
		Target Impact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1131 922 1467 962" style="text-align: center;">C</td> <td data-bbox="1467 922 1780 1137" rowspan="2" style="text-align: center;">Target Likelihood</td> <td data-bbox="1780 922 2134 962" style="text-align: center;">1</td> </tr> <tr> <td data-bbox="1131 962 1467 1137" style="text-align: center;">Medium</td> <td data-bbox="1780 962 2134 1137" style="text-align: center;">Very Low</td> </tr> </table>	C	Target Likelihood	1	Medium	Very Low
C	Target Likelihood	1						
Medium		Very Low						
Latest Progress			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1467 1137 1780 1177" style="text-align: center;">Last Review Date</td> <td data-bbox="1780 1137 2134 1177" style="text-align: center;">SMT Lead</td> </tr> </table>	Last Review Date	SMT Lead			
Last Review Date	SMT Lead							
19-Sep-2011 --strict adherence to maintenance schedules. Vehicle fleet renewed as per vehicle maintenance programme. CPC holder in place to ensure high standards and compliance maintained			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="1467 1177 1780 1241" style="text-align: center;">11-Jun-2009</td> <td data-bbox="1780 1177 2134 1241" style="text-align: center;">Phil Long</td> </tr> </table>	11-Jun-2009	Phil Long			
11-Jun-2009	Phil Long							

SS 07 failure to comply with Health & Safety

Risk Code	Risk Title	Description			Status
SS 07	failure to comply with Health & Safety				
Consequences		Injury to staff. Litigation. Reputation to the Council. Financial cost.			
Original Matrix		Original Rating Description			
		Original Impact	C	Original Likelihood	1
			Medium		Very Low
Current Risk Matrix		Current Rating Description			
		Current Impact	C	Current Likelihood	1
			Medium		Very Low
Target Risk Matrix		Target Rating Description			
		Target Impact	C	Target Likelihood	1
			Medium		Very Low
Latest Progress				Last Review Date	SMT Lead
19-Sep-2011 -- Comprehensive H&S system. Regular update of risk assessments. Accident rate reduced over last two years				11-Jun-2009	Phil Long

SS 08 Depot security is compromised.

Risk Code	Risk Title	Description	Status
SS 08	Depot security is compromised.		
Consequences		Stolen of damaged goods/property. Insurance costs.	
Original Matrix		Original Rating Description	
	Original Impact	C	3
		Medium	Original Likelihood Likely
Current Risk Matrix		Current Rating Description	
	Current Impact	C	2
		Medium	Current Likelihood Not Likely
Target Risk Matrix		Target Rating Description	
	Target Impact	C	1
		Medium	Target Likelihood Very Low
Latest Progress			Last Review Date
30-Aug-2011 --exterior lighting replaced and upgraded to provide additional security			11-Jun-2009
			SMT Lead Phil Long



REPORT TO:	OVERVIEW AND SCRUTINY
DATE:	13 OCTOBER 2011
REPORT OF THE:	HEAD OF ECONOMY AND HOUSING JULIAN RUDD
TITLE OF REPORT:	THE COMMUNITY SAFETY PLAN 2011/12
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

1.1 To present the 2011/2012 Safer Ryedale Partnership Plan.

2.0 RECOMMENDATION

2.1 It is recommended that Members consider the report and the appendices.

3.0 REASON FOR RECOMMENDATION

3.1 The Overview and Scrutiny Committee was designated as the Ryedale District Council's Crime and Disorder Overview and Scrutiny Committee in July 2009. To undertake this function, it was resolved to receive reports from the Safer Ryedale Partnership. (Minute 42(b) refers.)

4.0 SIGNIFICANT RISKS

4.1 Risks are outlined in the Risk Matrix in annex A.

REPORT

5.0 BACKGROUND AND INTRODUCTION

5.1 Safer Ryedale's Priorities for 2011/12 are based on the data published in the Ryedale JSIA 2010 and other, locally identified, priorities. A draft version was presented to this Committee on 17 February 2011 (minute 70 refers).

6.0 POLICY CONTEXT

6.1 Council Priorities 2009 – 2013 Aim 4: To have active communities where everyone feels welcome and safe.

7.0 CONSULTATION

7.1 A variety of approaches are used to engage with communities, both face to face and through consultation exercises. These include:

- Website www.ryesafe.org
- Media opportunities – Safer Ryedale has a target of 12 press releases per annum
- A ‘media diary of events’ has been drawn up to highlight the community based events for the Partnership throughout the year.
- CAP (Community & Police) meetings.
- Parish Liaison Forum.
- Voluntary Sector Forums.
- Bi-annual street surveys in all four of Ryedale’s market towns.
- The new ‘Rural Voice’ project, co-ordinated by Ryedale Voluntary Action, contributes to the involvement of the voluntary sector in Safer Ryedale’s processes.
- Valued network of Watch Groups.
- Surveys undertaken with young people at youth clubs and at the North Yorkshire County Council youth premises.
- The Council ‘Budget Simulator’ exercise in 2010 indicated that Community Safety was the service that the public least wanted to cut.

8.0 REPORT DETAILS

8.1 The 2011/12 Partnership Plan is attached in annex B. It was approved by the Delivery Team on 6 July 2011. It was subsequently taken to the Ryedale Local Strategic Partnership on 21 July 2011 and approved by the Partnership.

8.2 It was published on the Ryesafe Website in September 2011.

8.3 The Partnership Plan is monitored by the Delivery Team on a quarterly basis and the quarterly performance information published on the Ryesafe Website.

9.0 IMPLICATIONS

9.1 There are no significant implication in receiving this report.

Julian Rudd
Head of Economy and Housing

Author: Jos Holmes, Economy and Community Manager
Telephone No: 01653 600666 ext: 240
E-Mail Address: jos.holmes@ryedale.gov.uk

Background Papers:
None.

Safer Ryedale Priorities Action Plan - RISK MATRIX – ANNEX A

Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
That the Safer Ryedale Priorities Action Plan does not address the key issues for partners and for the community of Ryedale/does not deliver progress on the priorities	Work might be carried out by all partners with scarce resources being expended for little or no result	See below (score before mitigation) 2	See below (score before mitigation) C	All members of Priority Action groups to focus on setting SMART Actions and Targets	See below (score after mitigation) 1	See below (score after mitigation) B
The Safer Ryedale Partnership Plan is not delivered	The needs and priorities identified are not addressed.	3	C	The Delivery Team reviews progress on a quarterly basis. Each priority has a known budget.	2	B

Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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Partnership PLAN 2011-2012

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Foreword

Gary Housden, Chair of Safer Ryedale Delivery Team
and Head of Planning Ryedale District Council

Safer Ryedale Partnership was formed in 1998 and has since then successfully undertaken many projects to make Ryedale a safer place to live, work and visit. Partnership staff, Police Safer Neighbourhood Team, partner organisations and volunteers have worked effectively together to tackle areas of public concern and issues of crime and anti-social behaviour in Ryedale. This has resulted in Ryedale continuing to be one of the five safest places in England.

The last year has seen many changes in the way that community safety is perceived by the government. In line with public sector cuts, reporting requirements have changed and funding has been reduced. County level structures have changed in line with the reduced reporting requirements and most crucially for Safer Ryedale, its funding has reduced by half and will reduce further in 2012-13.

In 2010 we combined the Safer Ryedale Board with the Ryedale Strategic Partnership Board and this has resulted in more effective working at Board level. In April 2011 our Safer Roads priority action group combined with Scarborough's Road Safety group, resulting in savings of time and resources for partners. Further joint working will be investigated.

The biggest proposed change to crime and disorder reduction is the introduction of elected Police and Crime Commissioners from May 2012, who, among other powers and responsibilities, will make all decisions concerning funding within the Force Area of York and North Yorkshire. While the Bill to introduce this is not having an unopposed passage through Parliament, whatever version becomes law will radically change the way in which funding comes to Community Safety Partnerships.

In the meantime, we will continue to work with our partners to address our four priority areas and respond to emerging needs and trends. As always, we will use an intelligence led approach to prioritise the allocation and deployment of our resources. This Partnership Plan reviews our achievement for the period of the last Plan (2008-11) and presents our Priorities for the first year of the new Plan (2011-14)

We will continue to listen to our communities through face to face surveys, Community and Police Group forums and through Neighbourhood Watch liaison.

If you would like to find out more about our work and how we are contributing towards a safer Ryedale, please see our website www.ryesafe.org for our latest news.

Ryedale District

Situated between York and the Heritage Coastline of North Yorkshire, Ryedale is a rural area containing several small market towns, numerous villages and isolated dwellings. Ryedale covers 150,659 hectares (575 square miles) and is the largest district in North Yorkshire. The main route through the district is the A64 York to Scarborough road. In addition the A170 runs from Scarborough to Thirsk via Pickering and Helmsley and the A169 connects Malton and Whitby.

The district has a population of 53,500 living in 23,000 households and with 0.34 persons per hectare is ranked as having the 7th lowest population density of all 375 local authorities in England. Generally Ryedale has an older population with a greater proportion of people aged over 60 years (29.3% including 2.8% over 85) than the English average (24.2% and 2.1% respectively). It has a smaller proportion of people aged 15-29 years (15.1%) and 30-44 years (17.9%) than average in England (20% and 21.2% respectively).

People in Ryedale are also healthier and live in larger accommodation than the English average. Ryedale has one of the lowest crime rates in the country and much work is undertaken to maintain this level and to gain improvements.

What is the Partnership Plan?

Each Community Safety Partnership (CSP) has a statutory responsibility to produce a three year partnership plan, which identifies how we will tackle the short, medium and long term priorities associated with crime and disorder in the District. In order to ensure that we identify the correct priorities we take into account feedback from our local communities, obtained from various surveys and public engagement activities.

We also refer to the Joint Strategic Intelligence Assessment (JSIA) prepared and updated annually by North Yorkshire County Council and North Yorkshire Police. This pulls together data and information from various partners, showing levels and patterns of crime, disorder and substance misuse, changes in those levels and analysis of why those changes have occurred, including a review of the previous year's performance.

The previous Partnership Plan was completed in March 2011, and the tables on p 7 summarises the Partnership's performance in the last three years. This plan covers the period from April 2011 to March 2014, but we will continue to review and update it annually, based on the data published in the Ryedale JSIA and other locally identified priorities.

We aim to inform our communities of the priorities for 2011/12 and clearly detail what Safer Ryedale will deliver in order to keep Ryedale District one of the safest areas in the country. The plan outlines how Safer Ryedale will engage and interact with local communities, giving local people a voice on what matters.

Safer Ryedale conducts street surveys every six months. The most recent, in March 2011, involved 250 Ryedale residents completing questionnaires about issues in their neighbourhoods.

The results reveal that 94.5% of respondents feel that the crime level in Ryedale is low or fairly low compared with national crime levels and 97.5% feel that Ryedale is a safe place to live.

Dog mess and speeding motorists were the two main complaints with 35% and 39% of respondents saying this is an issue for them followed by 25% concerned about litter.

80% of residents think they are well informed by local Police and the District Council about what is being done to tackle issues of concern.

How Does the Safer Ryedale Partnership work?

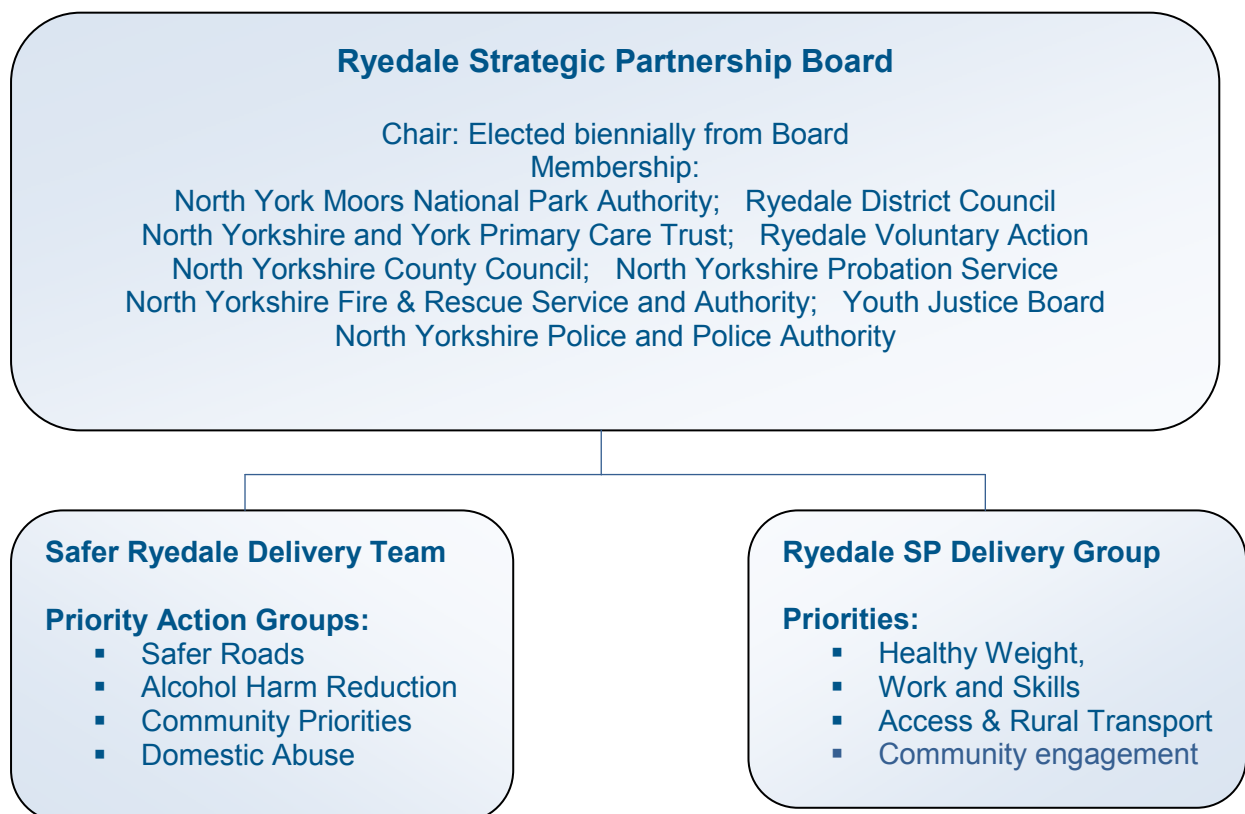
Safer Ryedale Community Safety Partnership

The Safer Ryedale Partnership brings together representatives from responsible authorities, who under section 17 of the Crime and Disorder Act 1998 have a duty to exercise their functions with due regard to the need to prevent crime and disorder in their area.

The Partnership is required to determine its priorities for action, taking into account the views of those who live and work in the area, and produce a Partnership Plan which sets out the actions it will take to address the identified priorities.

Since April 2010, the Board of Safer Ryedale has been amalgamated with the Ryedale Strategic Partnership Board. The Delivery Team and Priority Action groups have remained separate.

The diagram below illustrates this relationship:



The Partnership was supported in 2010-11 by three members of staff; the Community Partnerships Manager, the Community Partnerships Officer and the Crime and Disorder Officer who all worked closely with NY Police’s Ryedale Safer Neighbourhood Team.

The staff team (employed by Ryedale District Council) have been retained for 2011-12, despite reductions in funding. NY Police's Safer Neighbourhood Teams have been re-structured following the Government spending cuts, however the Safer Ryedale Team continues to work closely with the local police and other partners, benefiting from many years of excellent working relationships.

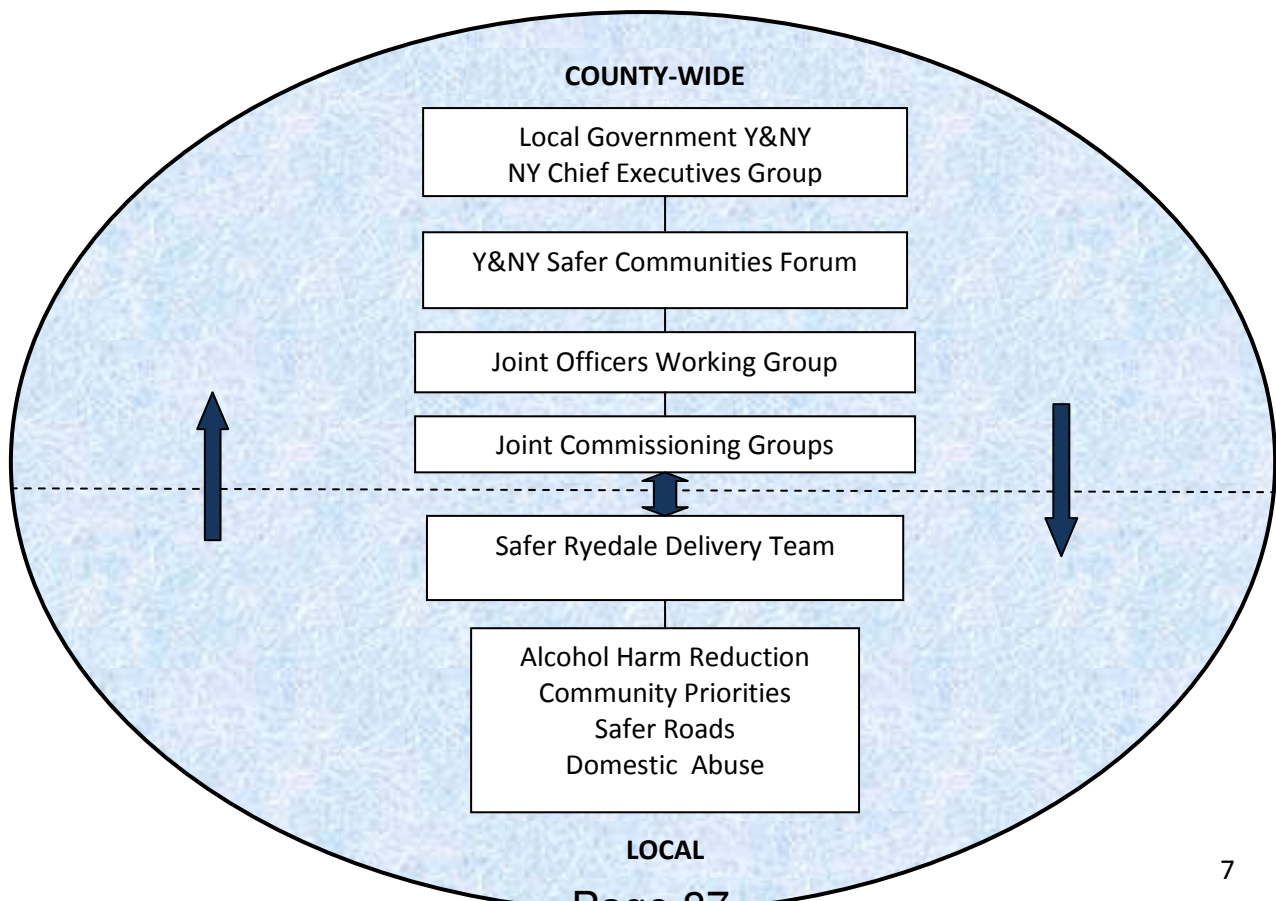
The Wider Partnership Framework

Since the changes introduced by the coalition government there have been some radical changes in North Yorkshire partnership structures; the North Yorkshire Strategic Partnership has been replaced by Local Government York & North Yorkshire, and the Chief Executives of all the responsible bodies, meeting as a group.

At present, the York and North Yorkshire Community Safety Forum continues to meet, although some of its workload now concerns managing the interim period until a Police and Crime Commissioner is elected or appointed (most likely in May 2012). See p? for further details.

At a local level, the Safer Ryedale Partnership works to implement the Partnership Plan, which helps to deliver the priorities agreed by the Partnership. We are also committed to working at sub-regional level with other Community Safety Partnerships, through the York and North Yorkshire Safer Communities Forum, to gain economies of scale in tackling issues common to us all.

The diagram below shows the relationship between the county-wide groups and our local delivery structure.



Review of Partnership Plan 2008-11

The table below shows the Partnership's performance in the three years of the previous Partnership Plan:

Safer Ryedale Overall Performance Against Performance Plan 2008-11: Table 1

Indicator	2006 / 7 Baseline	Target % Reduction By Apr 2011	Target Reduction Number by 2011	April 2011 Actual Total	Actual % Reduction by 2011
Burglary Dwelling	99	10%	89	61	38.38%
Burglary Non Dwelling	239	5%	227	154	35.56%
Criminal Damage	516	10%	464	351	31.97%
Damage to Vehicles	191	5%	182	138	30.89%

This table shows projected performance against the selected indicators for the new Partnership Plan (2011-14) which is anticipated for April 2012

Safer Ryedale Overall Performance Against Performance Plan 2011-14: Table 2

Indicator	2009/10 Baseline	Target % Reduction By Apr 2014	Target Reduction Number by 2014	Total to Date (070611)	Projected Total April 2012	Projected Actual % change by April 2012
Shoptheft	78	3.5% per year	70	12	65	-17.2%
Theft from Unattended MVs	109	3.5% per year	98	18	97	-11.1%
Violence	378	10% over 3 years	340	54	291	-23.1%

Review of Partnership Plan 2010-11

In 2010-11, each of our Action Priorities supported the following projects and initiatives:

Domestic Abuse - £8,870

The Making Safe Scheme is a multi agency initiative which was developed in the Scarborough & Ryedale area, providing positive intervention to incidents of domestic abuse. The scheme aims to address the number of repeat victims and repeat offending across Ryedale.

Making Safe primarily works with the female and male victims and their families to ensure their safety and assist them in remaining in their own home. The scheme was awarded the Butler Trust Public Protection Award at Buckingham Palace on 3 March 2008. The Specialist Domestic Violence Courts continue to be held on Wednesdays at Scarborough Magistrates' Court.

Prior to the World Cup in June 2010, posters were delivered to all licensed premises in Ryedale with the Youth Justice Service's reparation team delivering leaflets to properties in certain areas. The Partnership also funded signage for all police vans and Ryedale District Council vehicles, with the intention that the signage would remain on the vehicles all year round to increase their impact, and awareness of domestic abuse. Lip balms printed with Domestic Abuse Services contact number were delivered and distributed through training sessions and given to key agencies across Ryedale.

The Freedom Project for women was launched here this year. This is a national programme working with men as well as women. It covers building confidence, managing stress, motivation and positive mental health and looks at patterns of relationships. It aims to:

- help women and men to understand the beliefs held by abusive men
- assist women in recognising future abusers
- help women to gain the self-esteem and confidence to improve the quality of their lives
- help women and men to understand the effect domestic violence has on children.

Domestic Abuse awareness raising packs were delivered to all doctors, nurses and midwives in Ryedale, promoting the work that Domestic Abuse Services and Safer Ryedale do for victims and perpetrators of domestic abuse.

Multi Agency Risk Assessment Conferences (MARAC) continue to be held in Ryedale, these provide a forum for those people at serious risk of harm from domestic abuse and make safety plans to support them. The aim of a MARAC is to increase the safety and well being of adults and of any children involved and reduce their risk of becoming repeat victims. A number of different agencies are invited to a MARAC and all sign a confidentiality agreement at the start of every MARAC

The Partnership funded a Teenage Violence group, this was a 10 week programme to work with young people to stop re-offending and learn about healthy relationships based on mutual respect, trust and support.

Alcohol Harm Reduction - £9,182

The Alcohol Respect Campaign (ARC) has continued this year. Trading Standards have carried out regular visits to selected licensed premises to check use of refusal registers and that the 'No ID No Sale' regulations are adhered to. Street Scene continued to liaise with North Yorkshire Police informing them of hot spot areas and any drug and alcohol litter finds.

The Partnership have continued to fund detached youth workers in the market towns of Malton and Pickering, with the aim of diverting young people from underage drinking and reducing alcohol related nuisance on the streets.

Links between Housing Officers and Safer Ryedale are working well with joint tenant and problem solving meetings.

A Malton & Norton Pubwatch Group has now been set up, mirroring the successful Pickering scheme. Quarterly meetings will take place unless additional meetings are needed to discuss individuals to be banned. If an individual is caught purchasing alcohol for underage drinkers (proxy sales) they are automatically banned from the pubs.

The youth shelter in Eastgate Car Park, Pickering has long been a contentious issue. There have been, over the last few years, several attempts to address the incidence in and around the youth shelter, of anti social behaviour, alcohol and drug misuse and sexual activity.

After much thought and input from many agencies, it was decided to remove the shelter and so hopefully reduce the incidence of anti social behaviour in the immediate vicinity. So far, according to Streetscene (Ryedale DC's Street Cleaning department), the number of complaints about anti social behaviour has reduced and alcohol related litter finds are less.

The police still regularly visit the car park to check that there are no problems, and members of the young persons drug and alcohol team from the Cambridge Centre, make outreach visits to this and other alcohol and drug hot spots to offer support to help young people to reduce their drug or alcohol use.

Community Priorities - £7,715

This year has seen the launch of Take The Lead, Take The Bag campaign. The District Council Dog Warden, PCs and PCSOs have been trained and will now be issuing fixed penalty tickets to dog owners who fail to clear up dog mess immediately. Dog owners were educated previously with posters and leaflets, press releases and radio interviews. PCSOs have been given a list of hot spot areas and leaflets to hand out to people walking dogs.

Safer Ryedale works closely with Trading Standards and currently we have 44 No Cold Calling Zones in Ryedale.

Sheduction was re-launched this year with a crime prevention checklist being sent out to all primary schoolchildren in Ryedale to use to check the safety of their sheds and garages with parents.

In response to the rise in rural crime and poaching in Ryedale we introduced Operation Sainfoin, which directed resources into the area to disrupt, deter and prosecute travelling criminals responsible for trespassing on land in pursuit of game and farm machinery. Regular checks of scrap metal businesses were made along with vehicles to ensure these were properly insured for business use and the carriage of waste.

Through spring and summer we targeted travelling criminals operating in the north of Ryedale with the assistance of partners North York Moors National Park Authority and the Forestry Commission to prevent opportunist thefts from cars in beauty spots. High visibility patrols and tracking devices were used and the travelling criminals were arrested.

Following frequent reports of anti-social behaviour in the Castlegate area of Malton, Safer Ryedale formed a group of people to address the issues being raised. Safer Ryedale involved all residents and businesses in Castlegate to identify the problems throughout the whole area and try to work through them. Several matters were raised and addressed including: vehicle noise, litter, untidy buildings, weeds, neglected empty properties, 'A' boards on footpaths, inappropriate signage, inappropriate lighting, gatherings of young people shouting and swearing and air quality.

Since the group was formed we have arranged for Police surgeries to be held at Castlegate using the mobile office, and the pavements to be regularly litter picked and weeded. Hanging baskets and 'Welcome to Castlegate' lamp post banners are to be fitted. The general feeling is that Castlegate residents have taken ownership of the area and there is a real sense of community now.

Safer Roads - £3,695 with additional funding from external sources

Safer Ryedale held a motorcycle event Safer Summer Wheels in Helmsley in July. The majority of accidents on the roads of Ryedale are vehicle collisions involving young male drivers, with excessive speed or inexperience being key factors, along with the use of motorcycles. The event raised awareness about how to be safe on our roads.

Safer Ryedale purchased hi-visibility vests for every 5-7 year old in Ryedale, we also ran a competition in all primary schools to come up with a name for the parallel initiative, which promoted our junior Neighbourhood Watch Scheme. Police Officers and Safer Ryedale gave prizes for pupils walking into school wearing their vests.

Winter young driving events were held in Malton, Helmsley and Pickering, involving young farmer groups and army cadets. The partnership funded guest speakers who had lost loved ones due to dangerous driving.

Towards the end of the year, we were approached by North Yorkshire Fire and Rescue Service (NYFRS) who were keen to combine the Ryedale Safer Roads group with Scarborough's Road Safety group. Due to reduced resources, NYFRS felt they could no longer support two groups; the new combined group met for the first time in April 2011.

Overview and Scrutiny Process

The Crime and Disorder (Overview and Scrutiny) Regulations 2009 came into force on 30 April 2009. In conjunction with Section 19 of the 2006 Act, they set out the requirements for discharging Crime and Disorder Overview and Scrutiny arrangements.

All Districts have Crime and Disorder Overview and Scrutiny Committees which undertake the statutory role "to review or scrutinise decisions made or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions". In Ryedale, the Overview and Scrutiny Committee adopted this role.

Our Priorities for 2011/12

The Ryedale JSIA 2010, published in December last year, identified the following priorities for Safer Ryedale in 2011/12:

Children and Young People

- Partnership delivery structures
- Identifying and tackling vulnerable families and individuals (crime, ASB, missing persons, sexual crime, online safety)
- Address the re-offending rate

Reducing the harm caused by alcohol

- Linked to domestic abuse, violence, drink driving, ASB, racial abuse

Supporting the existing North Yorkshire Police Control Strategy themes of

- Repeat Victimisation (both complainant and location based) – with a focus on shop theft, violent crime and summer visitors
- Organised Crime Groups – focusing on partners identification and disruption
- Safer Roads (casualty reduction and preventing criminal use)
- Serious Acquisitive Crime (Burglary)

Safer Ryedale's Priorities for 2011-12 are based on the data published in the Ryedale JSIA 2010 and other locally identified priorities.

Safer Ryedale Delivery Team, meeting in August 2010 (when initial prioritisation for the Ryedale JSIA 2010 had been published) agreed the following four 'Priorities for Action' for 2011-12.

- Domestic Abuse
- Safer Roads
- Community Priorities to include Anti-Social Behaviour, Shop Theft, Theft from Unattended Vehicles and Violence
- Alcohol Harm Reduction

Following publication of the final Ryedale JSIA 2010, a working group met in January 2011 to decide the aims and objectives for each of the priorities. The working group took into account the need to focus resources, avoiding duplication and adding value where possible through partnership working. Having determined the working group also drew up indicative baselines and targets (see table on the next page).

Each of the Priority Action groups then decided on appropriate actions to deliver its aims, again taking into account the need to focus resources and to add value where possible. To this end, it has been agreed that the Ryedale Safer Roads group will combine with the Scarborough Road Safety group. The Action Plan reflects this joint working.

The Action Plan was approved by the Delivery Team and the Board in April 2011.

Safer Ryedale Action Plan 2011/12 – performance measures, baselines and targets

Priority Performance Measures	Baseline	Target 2011/12
Domestic Abuse		
NI 32 Repeat incidents of Domestic Violence	2009/10 - 22.2%	Target reduction by 1% per year, 3% by 13-14
Safer Roads		
Safer Roads NI47 Killed or Seriously Injured in Road Traffic Collisions	2010 - 66 Figures taken from NYCC RTA document written by Paul Dea	Target reduction 1% per year over 3 years
Community Priorities		
NI17 Perceptions of ASB	The baseline figure for 2009/10 is not available due to the Place Survey not taking place	Target reduction 0.5% per year
NI19 Rate of proven re-offending by young offenders	2009/10 - 0.74	
Shop Theft	2009/10 - 74	Target reduction 3.5% per year over 3 years
Theft from unattended vehicles	2009/10 - 108	Target reduction 3.5% per year over 3 years
Violent Crime	2009/10 - 400	Target reduction 3.5% per year over 3 years
Hate Crime	2009/10 – 16	Target reduction 3% per year over 3 years
Burglary of a Non Dwelling	2009/10 – 170	Target reduction 3% per year over 3 years
Domestic Burglary	2009/10 – 53	Target reduction 3% per year over 3 years
Alcohol Harm Reduction		
Violent Crime	2009/10 – 400	Target reduction 3.5% per year over 3 years
Criminal Damage	2009/10 – 397	Target reduction 3% per year over 3 years

Safer Ryedale Funding and Resources

Attracting funding for Community Safety has always been a challenge in areas like Ryedale that are low in crime; however as a result of spending constraints made necessary by the state of the national economy, Safer Ryedale's funding from central government (via the York and North Yorkshire Community Safety Forum) has reduced significantly from the amount received in 2010/11.

District Community Safety Partnerships receive allocations based on their respective crime levels and population; in addition the central government pot is top-sliced to fund county-wide strategic initiatives as it is acknowledged that some work is best undertaken from the centre. These projects are listed below.

Historically, financial contributions from partner agencies, the NY Police and Police Authority and NY County Council have enhanced local delivery; however due to the public sector funding cuts, only the Police Authority has continued this funding into 2011/12 and 2012/13.

Last financial year, the allocation made to Safer Ryedale from the sources mentioned above was £60,166 , which with a carry over of £21,185 gave a total budget of £81,829.

The allocation for 2011/12 is significantly less at £35,494 with a carry over of £13,477 giving a total budget of £48,970. The allocation for 2012/13 is expected to be £21,114 with no carry over anticipated.

Safer Ryedale will continue to explore opportunities for attracting external funding to complement local delivery and will work to ensure that Ryedale benefits from the county-wide projects listed below.

PRG Safer Communities Forum	Relevant Safer Ryedale Priority
Domestic Violence Co-ordinators	Domestic Abuse
Accident and Emergency Alcohol Support Link Worker	Alcohol Harm Reduction
Alcohol Treatment Requirement	Alcohol Harm Reduction/Reducing Re-offending
Road Safety	Safer Roads
Top-sliced from Community Safety Fund	
Making Safe Temporary Accommodation	Domestic Abuse
MARAC Administrators	Domestic Abuse
Independent DV Co-ordinators	Domestic Abuse
AIM 2 (Risky Behaviour in Young People)	Domestic Abuse
Targeted Activities Programme	ASB

The Safer Ryedale Delivery Team will continue to work with partners to utilise both financial and human (staff and volunteer) resources to develop and deliver activities to address the priorities. These will be monitored on a quarterly basis and progress reported on the website www.ryesafe.org

Community Engagement

Engaging the community is a core function of the Partnership. Without understanding the needs of the local community, priorities would be lost and actions would lack focus. The Partnership will develop and enhance approaches that will allow communities to identify their priorities and have a voice to ensure issues affecting their lives are dealt with and where appropriate, agencies, officers and elected members are held to account.

We are fortunate in Ryedale to have an excellent relationship with our community. 80% of people in Ryedale think they are informed about what is being done by the local Police and District Council to tackle environmental issues, anti-social behaviour and crime in their neighbourhood. 87% of residents feel confident that their concerns about crime and ASB are being addressed by Safer Ryedale and the local Safer Neighbourhood Police.

A variety of approaches are used to engage with communities, including those that are harder to reach. These include:

- Website www.ryesafe.org
- Media opportunities – we have a target of twelve press releases a year, which we exceed.
- Community & Police (CAP) meetings held in six areas of the district, three times a year
- Parish Liaison Forum
- Voluntary Sector Forums (Ryedale Together and the VCS Forum)
- Bi-annual street surveys in Ryedale's market towns
- The new 'Rural Voice' project, co-ordinated by Ryedale Voluntary Action, will also contribute to the involvement of the voluntary sector in Safer Ryedale's processes
- We have an effective and valued network of Watch Groups – 810 in total, made up of:

Caravan Watch	Post Office Watch	School Watch
Country Watch	Neighbourhood Watch	Pub Watch
Shop Watch	Gold Watch (for jewellery shops)	Horse Watch

Many of Ryedale's parishes have written a parish plan and these are another source of information regarding the public's concerns about community safety.

Community engagement is a legal requirement for the Partnership but we want to ensure it is a positive and worthwhile experience.

During 2011/12 the Partnership resources will be allocated to community engagement activities. We are committed to raising awareness, promoting safer communities and offering preventative advice on a variety of issues affecting our communities.

Safer Ryedale - The Future

Over the next 12 months we will be preparing for significant changes in community safety as preparations are made for the introduction of Police & Crime Commissioners (PCCs) who will play a key role in Community Safety Partnerships across the police force area of York and North Yorkshire.

It is confidently predicted that in May 2012 there will be elections for a Police & Crime Commissioner (PCC) for the North Yorkshire Police Area. This will coincide with the abolition of Police Authorities. The PCC will be responsible, on behalf of the public, for holding the Chief Constable to account, for setting the police budget and the policing priorities.

However, the PCC's role will extend beyond policing to the wider crime and disorder agenda, forging links (and often taking a leadership role) in areas such as: the Local Criminal Justice Board, CSPs, York & North Yorkshire Safer Communities Forum, youth justice, re-offending, substance misuse and, of course, the many vital partners who contribute to crime & disorder and community safety in the area.

The PCC will need to keep in touch with what is happening in local communities and this will need to be done through a variety of formal and informal contacts including the new Police and Crime Panel (which will include councillors from each area), local councils' overview and scrutiny panels, local community groups and partners.

From April 2013 all Community Safety grant funding will be paid to the PCC; Ministers would like this to happen from May 2012, but it is more likely that the funding for 2012/13 will be split with, for example, a six-month review of CSP spending or a half-year funding settlement in April with the PCC allocating funds for the second half of the financial year.

The Police Reform and Social Responsibility Bill which seeks to introduce these changes has already met with considerable opposition in the House of Lords, and is unlikely to become law before the autumn, but the Government continues to assert that the Bill will pass into law without substantial alterations.

At the present time, we have no way of knowing how the PCC for York and North Yorkshire will choose to conduct Community Safety across the force area or what the CSP landscape will look like in Ryedale in 2013.

Safer Ryedale will continue to work with all our partners within the district and force-wide to adapt to changes as they arise, in order to continue delivering the community safety solutions our communities expect.

Priorities Action Plan 2011-12

Domestic Abuse	
Aim:	To protect and support people experiencing domestic abuse in Ryedale
Objective 1:	To reduce repeat incidents of domestic violence reviewed at MARAC (Multi Agency Risk Assessment Conference)
Actions:	<p>Coordinate, facilitate and increase numbers of cases at Multi Agency Risk Assessment Conferences (MARACs) in Ryedale.</p> <p>Continue to provide multi agency intervention to incidents of domestic abuse through Making Safe and implement recommendations following evaluation.</p> <p>Provide information on support networks to the public including the hard to reach communities eg BME, travellers and those in rural isolation</p>
Objective 2:	To deliver awareness raising and education initiatives on domestic abuse within the community.
Actions:	<p>Provide Train the trainer's package to professionals to enable the delivery of group work with children and young people that have been affected by domestic abuse.</p> <p>Provide educational packages in schools to include domestic abuse sexual violence and sexual abuse.</p> <p>Provide Safety Planning Training to professionals working with children and young people.</p> <p>Provide awareness raising events on evenings and weekends along side the Alcohol Harm Reduction Group on alcohol and links to domestic abuse incidents across Ryedale.</p> <p>Deliver Miss Dorothy.com into Ryedale schools and encourage other agencies to use in schools eg Police and NYF&R.</p>

Safer Roads	
Aim:	To minimise the levels of Killed and Seriously Injured on the roads of Ryedale
Actions:	<p>Motorcycle Campaign to include:-</p> <ul style="list-style-type: none"> • Awareness raising events at Emergency Service Days and Ryedale Show • Cross County initiatives (Cleveland, West Yorkshire) • Internet Campaigns (Think Website) • Enforcement on key routes ie A170 <p>Older Drivers (Cars) Campaign to include:-</p> <ul style="list-style-type: none"> • Older drivers events, consult Age UK and Ryedale Older Persons Forum • Possible use of volunteer Advanced Driving Instructors • Seasonal events including reaction tests, eye tests and ADI assessments • Arrive Alive Classic presentations <p>Young Road User Campaign to include:-</p> <ul style="list-style-type: none"> • Drive Alive NYCC countywide Drive Alive within schools identified as a priority. Once this priority list is confirmed the schools in both districts requiring local targeting will be clearer. (Potential also for Young Farmers group, Cadets and Atmosphere and alternative education packages) • Education young school children "Learn & Live" • Daniel DVD for parents of young drivers • Develop Campaign Ride Aware for 2 wheel road users • Possible campaign UTube Video Clips, DVD, Drive Wise, Think Campaign, Tales of the Road. Use NYCC 4Youth face book page <p>Deployment of Data Loggers and use of the 4 Matrix Signs:- Continual deployment of the data loggers and signs where a need is identified.</p> <p>Operation Siren Multi Agency Campaigns:- The events focussing on seatbelts and mobile phone use will continue within Scarborough and Ryedale (Priority areas identified through the data loggers and also around schools).</p>

Community Priorities	
Aim:	To minimise the effects of crime and anti social behaviour on the communities within Ryedale
Objective 1:	To reduce theft and violence by 10% 2011-2014
Actions:	Continue Nominated Neighbour, Sheduction and Seasonal Crime Reduction Initiatives eg Expand and publicise No Cold Calling Zones
	Continue to promote Buying Time DVD on rural crime at events throughout Ryedale
	Continue to promote Watch Schemes
	Re-invigorate and increase the Membership of Shop Watch in Malton and Pickering. Work with partners and businesses to prevent re-offending through Restorative Justice or Banning Orders
	Promote Operation Paint to decrease the number of metal thefts. Carry out regular multi agency checks by all agencies
	Ensure all victims and offenders are correctly signposted to the Making Safe Scheme
Objective 2:	Improve perceptions of anti-social behaviour and reduce fear of crime by publishing and responding to public priorities highlighted by the community consultation survey
Actions:	Make full use of media and other publicity vehicles to achieve a minimum of 25 articles by March 2011
	Maintain an ongoing consultation process on perception of anti social behaviour by utilising the Safer Ryedale website and twice yearly street surveys to be held in February and September 2011
	Address the issue of dog fouling already identified by street surveys, through a system of robust enforcement. Link with Street Scene to identify pavement stencilling areas at the top ten areas
Objective 3:	To target young offenders, vulnerable people and those at risk of offending through support, education and diversionary activities to reduce incidents of repeat offending.
Actions:	Maintain baseline data of young offenders on ASBO, ABC and MAPS Groups
	Ensure continuance of the MAPS Groups by close liaison with four secondary schools and attendance at all meetings
	Continue Restorative Justice Scheme for 10-17 year olds. Report to Delivery Team on progress of scheme
	To increase the number of referrals to Youth Support Service through the re-adoption of YACAB referrals

ALCOHOL HARM REDUCTION	
Aim:	To deliver the contents of the Alcohol Harm Reduction Strategy for the Ryedale District
Objective 1:	To continue to raise awareness on the consequences to individual's health and community welfare
Actions:	Review the Alcohol Harm Reduction strategy, link with the Cambridge Centre and other Alcohol & Drug Agencies,, Safer Communities, NYP and align with the County Strategy.
	Strengthen links and promote an active generic partnership agreement to improve information sharing and collective problem solving.
	Continue to run Miss Dorothy and Watch Over Me
	Link with the Cambridge Centre A & E Link Worker and A & E Manager to develop a system to feed back relevant data.
	Raising and increasing awareness across all age groups via the alcohol harm reduction group
	Raising awareness with the community regarding sexual exploitation linked to alcohol use
Objective 2:	To reduce the number of repeat offenders linked to alcohol related offences.
Actions:	Develop links between the Housing Strategy and the new ASB Housing Officer and the Safer Ryedale Partnership Plan to reduce homelessness
	Make use of the non statutory alcohol treatment requirements (ATR) and Community Protection Orders (CPO's)
	Criminal Justice Team from the Cambridge Centre to educate and update all partners on non statutory ATR's
	Ensuring referral pathways are open into the Women's Community Project for all partners to use
Objective 3:	To reduce the level of alcohol related crime and disorder offences as perceived by the community
Actions:	Continue to monitor Refusal Registers to track the adherence to No Id No Sale Initiative
	Develop a single point contact for the identification and monitoring of alcohol related litter finds
	Ensure links to the Domestic Abuse Steering Forum initiatives and deliver joined up awareness raising events
	Maintain and develop links into the Pub Watch meetings
	Enhance the media programme for the district promoting links to national campaigns and initiatives

Glossary

ABC	Acceptable Behaviour Contract
AHRG	Alcohol Harm Reduction Group
ASBO	Anti Social Behaviour Order
ATC	Auto Traffic Counter
CAF	Common Assessment Framework
CAP	Community and Police liaison meetings
C&DO	Crime and Disorder Officer (RDC)
CPM	Community Partnerships Manager (RDC)
CPO	Community Partnerships Officer (RDC)
CSCM	Community Safety Crew Manager (NY Fire & Rescue)
CSP	Community Safety Partnership
CSS	Community Safety Sergeant (NY Police)
CYP	Children and Young People's working group
DAS	Domestic Abuse Services
DV	Domestic Violence
MAPS	Multi-agency Problem Solving group
MARACs	Multi-agency Risk Assessment Conferences
Missdorothy.com/Miss Dot	Computer software used in primary schools to raise children's awareness of risky and/or unacceptable behaviour (their own or other people's)
NCCZ	No Cold Calling Zone
NHW	Neighbourhood Watch
PCC	Police and Crime Commissioner
PCSO	Police Community Safety Officer
RTC	Road Traffic Collision
SNT	Safer Neighbourhood Team (NY Police)
Tier 3 Services	Drug and alcohol abuse intervention – requires referral
Watch Over Me	As Missdorothy.com above, for secondary schools

Acknowledgements

Safer Ryedale wishes to thank the following organisations and their staff for all their help, support and involvement in the production of the Joint Strategic Intelligence Assessment and the Partnership Plan

North Yorkshire Police

North Yorkshire Fire & Rescue

North Yorkshire County Council

Ryedale District Council

Ian Cunningham, County Analyst

District based Community Safety Partnerships in North Yorkshire, and Safer York



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www.ryesafe.org.uk



Contact Numbers and Web Sites

Safer Ryedale www.ryesafe.org	01653 600666
Ryedale District Council www.ryedale.gov.uk	01653 600666
North Yorkshire Fire & Rescue Service www.northyorksfire.gov.uk	01609 780 150
North Yorkshire Police www.northyorkshire.police.uk	0845 60 60 247
North Yorkshire Police Authority www.nypa.org.uk	01765 641 839
North Yorkshire County Council www.northyorks.gov.uk	01609 780 780
North York Moors National Park www.visitnorthyorkmoors.org.uk	01439 770 657
North Yorkshire & York Primary Care Trust www.nyypct.nhs.uk	01423 815150
North Yorkshire Probation Service www.nyprobation.org.uk	01609 778644
North Yorkshire Youth Justice Service www.ny-yjs.org.uk	0845 300 5430
Domestic Abuse Helpline	0808 200 0247
Crimestoppers	0800 555 111
North Yorkshire Trading Standards	
Doorstep Crime Hotline	0845 330 3313



REPORT TO: OVERVIEW AND SCRUTINY COMMITTEE

DATE: 6 OCTOBER 2011

REPORT OF THE: HEAD OF TRANSFORMATION
CLARE SLATER

TITLE OF REPORT: SCRUTINY REVIEWS PROGRESS REPORT – POST
OFFICES AND HEALTHY WEIGHT

WARDS AFFECTED: ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

1.1 To present the progress achieved to date with the scrutiny reviews currently being undertaken.

2.0 RECOMMENDATIONS

2.1 That Members agree their choice of topic for the next scrutiny review to be undertaken.

2.2 That Members delegate authority to the Head of Transformation, in consultation with the Chairman, to prepare a response from the Council's Overview and Scrutiny Committee to the consultation on the possible Mutualisation of Post office Ltd.

2.3 That Members agree the recommendations of the Healthy Weight Scrutiny Review.

2.4 That Members note the progress made with the reviews and note the date of the next task group meeting.

3.0 SIGNIFICANT RISKS

3.1 Any risks associated with the reviews are detailed in the report below.

4.0 BACKGROUND AND INTRODUCTION

4.1 The Overview and Scrutiny Committee has commissioned two scrutiny reviews and the terms of reference have previously been agreed by this committee for each of these. The first is to prepare for any future changes to the Post Office Network in Ryedale and the second to investigate the support which can be given to young adults to maintain a healthy weight.

- 4.2 The Ryedale area was particularly severely affected by the last round of post office closures, with almost half of its branches being either closed or replaced with a mobile or outreach service. Following the last general election a publication was issued by the Department for Business Innovation and Skills 'Securing the Post office Network in the Digital Age' stated that 'There will be no programme of post office closures under this Government'. The Department has confirmed that this statement includes outreach services which accounts for 38% of Ryedale's Post Office Services.
- 4.3 At the inaugural meeting of the Healthy Weight Review Task Group a presentation from the Health Improvement Manager from NHS North Yorkshire and York clarified the current position in Ryedale and the improvements being made in reducing levels of obesity in children and adults, it made clear the need to develop a very clear and focussed scope for the review. It was agreed that the scope for the review should focus on adults, as it was felt there were already effective initiatives in place to tackle childhood obesity. The task group refined the terms of reference for the Healthy Weight Review to investigate the active lifestyles of young adults aged between 16 and 25 and the role the Council can play in encouraging this.
- 4.4 Action Plans are in place for each of the reviews and progress is reported at the Task Group meetings.

5.0 CONSULTATION

- 5.1 Surveys have been made available for the public and citizen's panel to complete for each of the reviews.

6.0 REPORT DETAILS

6.1 Post Office Review:

Over the summer, this review entered the consultation phase. Surveys were circulated to all the Post Office branches in Ryedale, in order to consult with Post Office customers. A similar survey was also distributed to the Citizen's Panel and the general public, to find out how Post Offices are valued and whether there is a demand for accessing some of the Council's services through the Post Offices. Customers of the Mobile service were also asked for their views. The surveys closed at the end of August and the completed questionnaires have been collated and the results are currently being analysed, for presentation to the next task group meeting. The Department for Business Innovation and Skills has recently launched a consultation on the possible mutualisation of the Post Office Ltd. The consultation document explores what a mutual Post Office Ltd might look like. It seeks feedback for more clarity on the issues that the Government would need to take into account before mutualisation could be achieved.

Actions currently being undertaken include:

- Finalising survey results
- Arranging a task group meeting to discuss the results of the surveys
- Study use of Council Tax payment cards
- Mapping of rural businesses where alternative Post Office services are available including Paypoint and parcel delivery services.
- Preparation of a draft response to the consultation on the mutualisation of Post Office Ltd.

The next meeting of the task group will be held on 10 November 2011 at 6.00pm

6.2 Health Weight Review:

It has been agreed to focus the scope of the review on levels of activity undertaken by adults in particular 16 – 25 year olds.

A task group meeting was held on Monday 26th September, to discuss the results from the Work-based activity survey and to use the findings from the review to formulate recommendations. The findings of the review are included on the report prepared by the task group a draft of which is attached at Annex A. The report includes the methodology used to undertake this review and the findings. The task group concluded that of the complex system of factors which influence the weight of any individual, the two key factors are the choices people make about the food they eat – what they eat, the quality and quantity, and their level of activity – how much and how often do they exercise.

The recommendations agreed by the task group are:

That the Commissioning Board should include consideration of the following items in the preparation of the Sport and Active Lives Strategy

- Review the policy for the scheduling of activities and sessions held at the Councils sport and leisure facilities to encourage residents to more easily access opportunities to participate eg for those with young families explore scheduling activities for children at the same time as those which appeal to parents or carers, reinstating early bird sessions for those who work.
- Review pricing policies to encourage people to return to exercise or activities, particularly team activities, eg discounted taster sessions, discounted multi-buy tickets
- To encourage people to re-engage with activities through the use of introductory sessions at council facilities and encourage community facilities to offer similar sessions eg. Free or discounted taster or 'come and try it' sessions.
- That further research be undertaken with sports clubs and providers to make sure their views and experiences are fully represented in the new strategy, as concern was expressed over the low response rate to this particular survey. Perhaps through the use of focus groups or by visiting some of the clubs and interviewing key people.

And that the Council more generally should:

- Extend the availability of walks and cycle routes through GP surgeries eg promote the AONB circular walks guides in the local practices
- Promote walking and cycling routes to residents through the Councils website
- Make the most of any future opportunities to influence GP commissioning groups to offer exercise on prescription and patient referral to sports centres
- Promote the Lunchtime Activity Packs supplied to local businesses within the council for the benefit of staff and linking to the Health and Wellbeing programme.

7.0 SUBJECT FOR FUTURE SCRUTINY REVIEW

- 7.1 At the July meeting of the Overview and Scrutiny Committee it was agreed that the scope for the next scrutiny review should be agreed before the current reviews are completed, to enable the review to begin promptly. It was also agreed that given the levels of Council resources required to undertake a review, only one review would be undertaken at any time. The members of the Committee requested that a draft scope be prepared for each of the following topics and these are below for discussion:

Supporting a sustainable Voluntary and Community Sector (VCS) in Ryedale

7.2 The questions to be addressed by the review could include consideration of the following questions:

- What is the current profile of the VCS in Ryedale?
- How sustainable is the sector in Ryedale and what is the role of the Council in this?
- How does the Council commission or procure work from the VCS, how is this funded, what is expected and what is the impact of this work?
- What expectations are there of the VCS in the current policy and funding environment and how can these best be met whilst delivering value for money for both the Council and the communities of Ryedale?
- Is there potential to increase the co-ordination of funding to the VCS both within the Council and with external partners?
- Can savings be made from the grants budget?
- Are there any grants that are not cost effective to administer?

7.3 Consideration would be made of existing data and evidence, national research on the impact of recent policy decisions made by the government on the VCS and any local research undertaken. This could include:

- Reviews undertaken previously by the Council
- Reviews undertaken by other local authorities
- Government policy and the impact of reviews of funding arrangements

The Options for Renewable Energy Use in Ryedale

7.4 The scope of the review could include consideration of the following questions:

- What is renewable energy?
- What is the extent of use of renewable energy in Ryedale currently?
- What is the scope for developing sources of renewable energy in Ryedale, the challenges and the opportunities?
- Is there any link between small scale renewable energy projects and alleviation of fuel poverty in rural areas?
- What are the national, regional and local policies affecting renewable energy and how have they been applied locally in Ryedale?
- Do we need to consider changes to the Councils policies affecting development of renewable energy?

7.5 Consideration would be made of existing data and evidence, national research undertaken in relation to renewable energy and policy developments anticipated more locally. This could include:

- The Renewable Energy Review - Commission on Climate Change (Sept 2010)
- National Planning Policy
- Local planning policy

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Head of Transformation

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Background Papers:**Post Offices:**

Securing the Post Office Network in the Digital Age

Research summary and other papers available in Transformation Team

Healthy Weight:

Presentation on the current position in Ryedale – Greg McGrath, Health Improvement Manager, NHS North Yorkshire and York

Study of Childhood Obesity Scrutiny Reviews by the Centre for Public Scrutiny

Profiling and data related to healthy weight in Ryedale and Nationally

Sport England – Project Experience of Sport – Understanding the lapsed target - 2008

Papers available in Transformation Team

Background Papers available for inspection at:

Transformation Office – Ryedale House

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SCRUTINY REVIEW

Healthy Weight

DRAFT

Overview & Scrutiny Committee
September 2011

Executive Summary

This Report sets out the results of a review of Healthy Weight in the Ryedale area. This review has been carried out by Ryedale District Council's Overview and Scrutiny Committee.

Ryedale has had high levels of obesity in all ages but notable in children, for a number of years. The Ryedale Strategic Partnership identified the achievement of a healthy weight as a priority for action in 2006. A number of projects and initiatives have been funded through the RSP and supported by officers of a number of partner organisations. Work to help people to achieve a healthy weight is being led by the Ryedale Healthy Weight Active Lives group.

It was recognised early in the review, that to be successful, the review needed to focus on a particular area and the Committee decided to refine the scope of the review to focus on levels of activity undertaken by young adults.

The review involved presentations from a Health Improvement Manager from NHS North Yorkshire and York and the Council's Sport and Recreation Officer. Research undertaken in other areas of the country was identified and reviewed. Particular questions were added to the Sport & Recreation Survey and the results analysed.

The recommendations of the review focus on influencing the development of the Council's Sport and Active Lives Strategy, forging links with GP practices and commissioning groups, promoting opportunities and routes for walking and cycling in the area and encouraging the RDC workforce to be more active during their working day to promote their health and wellbeing.

The Task Group wishes to thank all those who gave their time in contributing to this review.

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Scope of the review

The terms of reference for the Healthy Weight Review were agreed at the Overview and Scrutiny Committee on the 19th August 2010.

The original aim of the review was to find practical ways by which Ryedale District Council and its partners can:

- Improve services aimed at encouraging the prevention of obesity and achievement of a healthy weight for all residents and of all ages across the district.
- Improve responses to existing obesity, helping people to lose weight and live healthier lives
- Achieve improvements within the current challenging public sector funding climate
- Anticipate the role the council can play in improving this aspect of public health and reducing health inequalities in light of changes in legislation which may follow the recent Health White Paper

However, early on in the review it became apparent that to undertake the review thoroughly would be too bigger task and that the scope needed to be refined and to concentrate on one area of the issue.

The aim of the review was to:

- Research levels of activity undertaken by adults aged between 16 and 25 and
- Depending on the outcome of this research, to investigate practical ways the Council can help improve levels of adult participation.

Membership of the committee

Current : S Arnold, D E Cussons, G Hawkins, Mrs A D Hopkinson,
J R Raper, Mrs E L Shields (Vice Chairman),
C R Wainwright (Chairman), Ms S Ward, J Windress

Before May 2011: PJ Andrews, J S Clark, B G Cottam,
D E Cussons (Vice Chairman), J R Raper,
Mrs E L Shields (Chairman), Mrs J Wilford, J Windress

Meeting dates of the Healthy Weight Task Group:

- 22/11/10 Presentation by Greg McGrath, Health Improvement Manager, NHS North Yorkshire and York.
- 24/01/11 Task Group meeting refining scope and deciding on next steps.
- 08/03/11 Task Group meeting to discuss and debate desktop research & develop questions to add into Sport & Recreation survey. Chris Chatten, the Council's Sport & Recreation Officer was present to inform the group on his work developing the Ryedale Sports Strategy
- 21/07/11 Task Group meeting to discuss results of Sports & Recreation
- 26/09/11 Task Group meeting to discuss results of work-based activity survey and to develop recommendations.
- 06/10/11 Final Report approved by the Committee

Scrutiny Review Task Group supporting officers:
Clare Slater (Head of Transformation)
Jane Robinson (Transformation Officer)
Justine Coates (Transformation Assistant)

Methodology

The Committee/Task Group approached the review through:

- Inviting the Health Improvement Manager from NHS North Yorkshire and York to the first meeting of the task group – to find out current levels of obesity in Ryedale, what are the determinants and what approach was being taken in Ryedale to reduce levels of obesity. Refining the scope to concentrate on young adults and their reasons for lapsing from activity
- Desktop research was undertaken to learn from other areas of the country where similar reviews or research had been undertaken.
- The Group learned about the work of the Council's Sport & Recreation Officer in developing the Ryedale Sports Strategy.
- Questions were added to the Sport & Recreation survey which was available for the public to complete. The Citizen's Panel was also invited to complete the survey to ensure a robust response.
- A work-based activity questionnaire and a Ryedale Sport Club survey were also developed.
- The results from the surveys were analysed and discussed.

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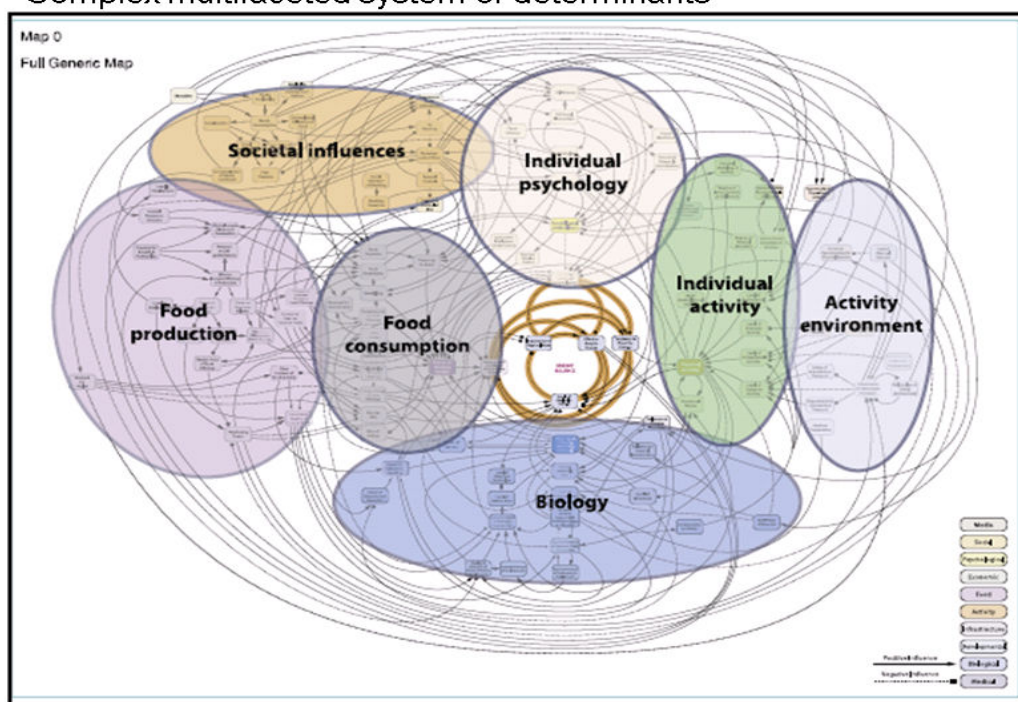
Findings

The research undertaken highlighted the following key findings: -

North Yorkshire & York NHS

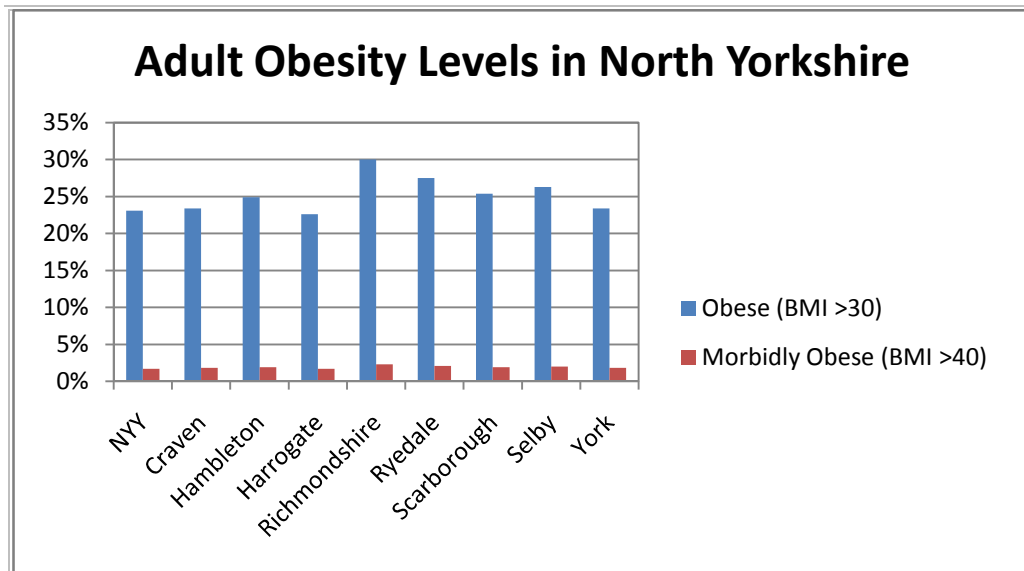
- The reasons and contributing factors as to why someone is not a healthy weight are complex and wide ranging – from individual activity, consumption, biology and psychology to more external influences such as food production and social influences.
- The conclusions that can be made from this are that there is only so much the Council can influence. Our areas of Influence are the choices people make and the options available.

Complex multifaceted system of determinants



- Nationally, for women and children, the prevalence of obesity increases with increased levels of deprivation. Obesity is also linked to educational attainment. Obesity is prevalent in both men and women who have fewer qualifications.
- Adult obesity statistics are based on modelling estimates where as child obesity is calculated through a structured measurement programme.
- Primary Care Trusts will be abolished from March 2013.
- Although Childhood obesity has been above average in Ryedale, this is improving and measures and actions are in place.

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Source: Data Source: 2003-05 synthetic estimates, 2007 HSE, Exeter registered population May 2009, ONS Mid-year estimates resident population 2007

- The recently published Regional Health Profile 2010 which compares levels with the National Average summarises the following for Ryedale:

Obese Children	Not significantly different from the national average
Obese Adults	Not significantly different from the national average
Physically Active Children	Significantly better than the National Average
Physically Active Adults	Not significantly different from the national average

- From the Acxiom Lifestyle Data, the proportion of people taking part in activities such as hiking/walking, cycling and gardening etc is higher in Ryedale than the national average. Participation in more active sports in Ryedale is below the national average.

Ampleforth GP Surgery Healthy Weight Pilot

Ampleforth Surgery in partnership with Greg Mcgrath have undertaken a healthy weight pilot which had previously been rolled out in a practice in Ripon. Although, the Ripon pilot is a group scheme and has not been fully evaluated yet, early indications show that although some weight loss has been achieved there has been the additional benefit of a reduction in doctors' appointments.

Previous healthy weight clinics had been run which gave advice on healthy eating and offered weight measurement. The new pilot was offered after staff had been given training and was a more structured approach. The surgery plans to offer group work in the future although currently participants are seen on a one to one basis. Nurses running the scheme have found that some participants have struggled with the complexities of the structured approach but hope to introduce these elements as people become more confident with the system.

Patients with a BMI of over 35 were invited to join the scheme although other patients who had heard about the pilot and expressed an interest are welcome to take part.

The pilot has been running for 3 months and results are due to be evaluated. Therefore, it is not possible to draw any conclusions as to whether the scheme has made a difference at present.

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Sport England Research –Project Experience of Sport – Understanding the lapsed target 2008

The Sport England research looked at sports played before lapsing, the reasons why people lapsed and made recommendations as to how people could be encouraged back to sport.

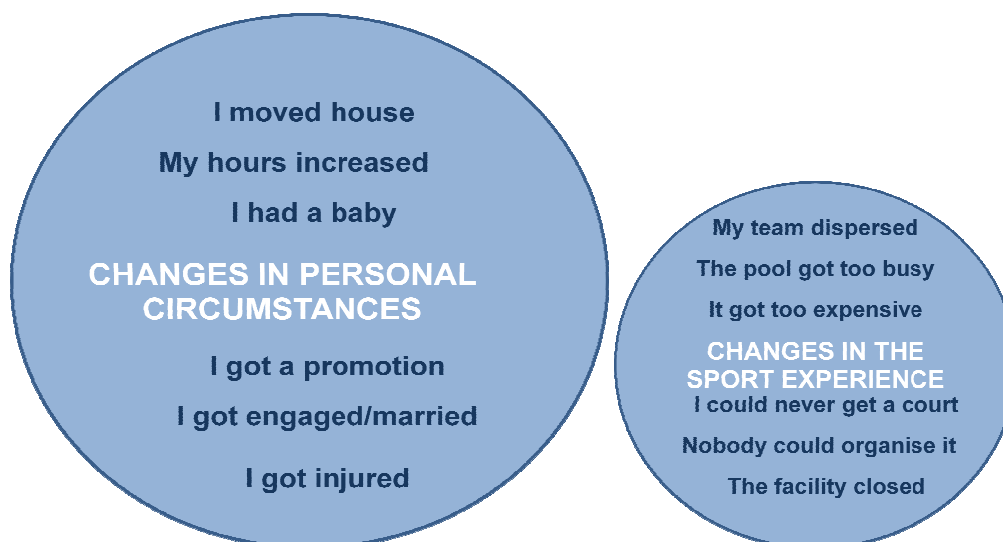
Before lapsing

- People were involved in a wide range of sports which were typically mainstream and largely team or club-orientated
- They had, had an involvement stretching back to childhood
- Their commitment to sport varied. Those who were less committed tended to view it as a social activity or habit and were typically female. Those who were more committed felt it was an integral part of their lives taking a more disciplined approach and were typically male.

The benefits experienced by existing participants were the same as those benefits that people felt they had lost when they lapsed.

People who have lapsed have a tendency to look back on sport with a nostalgic eye. People felt that organised sport gave them a sense of escapism and release and became an important part of their social lives. Much of that emotional capital and goodwill remains.

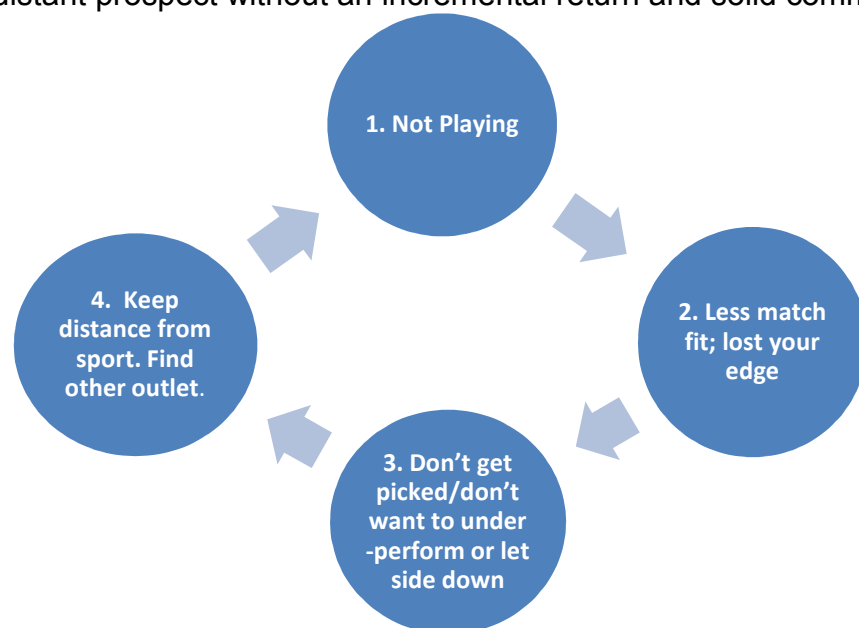
Triggers that cause people to lapse can be identified as falling into two categories. In practice, people lapse from sport more due to changes in their personal circumstances rather than changes in their sport experience.



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The Lapsing Cycle

From a small trigger, a return to organised sport at former levels can quickly seem a distant prospect without an incremental return and solid commitment.



Ryedale Sport & Recreation developments and initiatives

The Committee met the Community Projects Officer (Sport & Recreation), Chris Chatten, who informed the Councillors of the work he is involved in across various areas including Sport/Play development, physical activity and the overall remit of Active Ryedale.

Ryedale Sport & Active Leisure Strategy

The strategy is being developed due to the requirement for more strategic direction regarding sport & recreation in Ryedale along with the following drivers:

- The current strategy was outdated
- High levels of obesity in all ages though notably in children and young people
- Outward facing satisfaction surveys involving users and non users indicating that RDC performance was slipping by comparison with other local authority areas, both nationally and within Yorkshire. By comparison inward facing surveys (actual service users) reported high levels of satisfaction with the service provided by Community Leisure Ltd, but highlighted the poorer quality facilities at Derwent Pool, reflecting the age of the facility.

The community consultation phase in developing the new strategy for Ryedale has just been completed.

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The Council has also been involved in the following schemes/projects:

Active Ryedale Festival – is an event organised by Active Ryedale in partnership with Ryedale District Council and Malton Community Sports Centre and is free of charge to all Ryedale residents. The event involves a wide range of local sports providers keen to give people the opportunity to have a go at a new sport or activity with a view to gaining new members for the local sport clubs/groups

Active Ryedale is the local community sport network and the committee is made up of representatives from the council, school sports partnership and the voluntary sector.

Malton Community Sports Centre (Malton School) - Ryedale District Council contributed £1.5m to the capital build of the new sports centre at Malton School.

Ryedale Aquatics Strategy/Action Plan RDC officers working with North Yorkshire Sport , Amateur Swimming Association, Blue Sky Consultants and pool providers to develop a strategy for the development of the sport in the area.

Mountain Bike World Cup – Pro Sprint Eliminator Event, Pickering 2010 & 2011

Ryedale hosted the Mountain Bike World Cup, following the success of last year's event. Pickering hosted the street racing pro sprint eliminator on the Friday evening with the cross country rounds held in Dalby Forest over the weekend.

Rugby League World Cup 2013 – Training/Base Camp Bid

RDC officers working with Ampleforth College have submitted an initial expression of interest bid to host a training/base camp at the college for the duration of the Rugby League World cup tournament in October/November 2013 for one of the participating teams. If the bid is successful it is hoped it will lead to stimulating interest in rugby league within Ryedale.

Ryedale Grand Prix & Ryedale Rumble Cycling Events

For a number of years RDC Officers have supported British Cycling Yorkshire Region in marketing, promoting and delivering these events. The Ryedale Grand Prix takes place starting and finishing at Duncombe Park, Helmsley. The Ryedale Rumble is a participation ride where riders can chose to ride three different routes from 48 miles been the shortest and 110 miles the longest.

Raising Cycling in Ryedale

This is a new group of organisations and individuals working together to increase levels of cycling in the Ryedale area. The group is developing a network of safe and attractive cycle routes (both on and off-road), which links communities with local facilities and services, outdoor places and places of interest. The group wants to encourage more businesses to be welcoming to cyclists, to provide and promote cycle rides, events and activities that will attract both local residents and new visitors to Ryedale. By developing and promoting cycling people's physical and mental health will be improved, the local and visitor economies will be boosted, and Ryedale will become a 'greener' place to live, work and visit. The group is currently chaired and facilitated by RDC Officers.

Lunchtime Activities Pack

RDC worked with North Yorkshire Sport and the Department of Health to develop lunchtime activity packs to promote opportunities for staff to be physically active during lunch breaks. These packs include a number of suggested running, walking and cycling routes, along with details of the local swimming pool and gym facilities. It is hoped that further inserts can be included as more routes are developed in other areas of Ryedale such as Helmsley, Kirkbymoorside and Pickering.

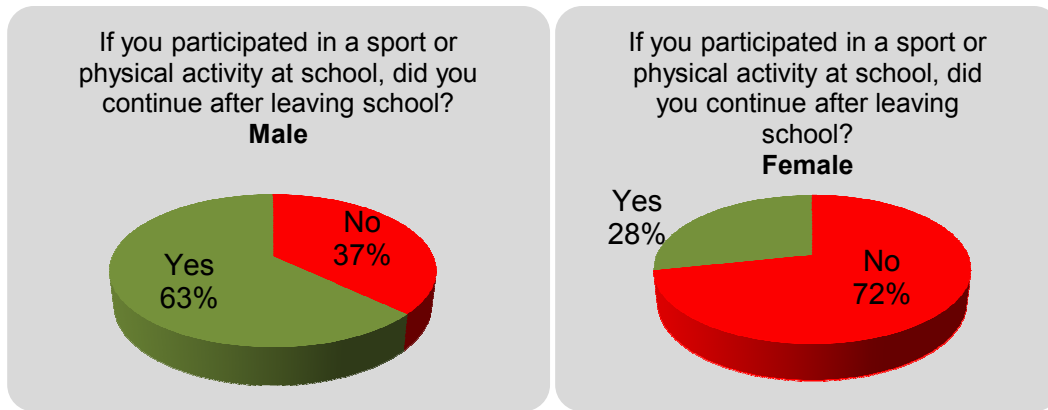
North Yorkshire Physical Activity Forum

RDC secured funding attached to this group to enable Ryedale In-Touch to deliver a visually impaired walking project to offer fortnightly walks throughout the Ryedale area over a 9-month period. £4820 was secured for this project.

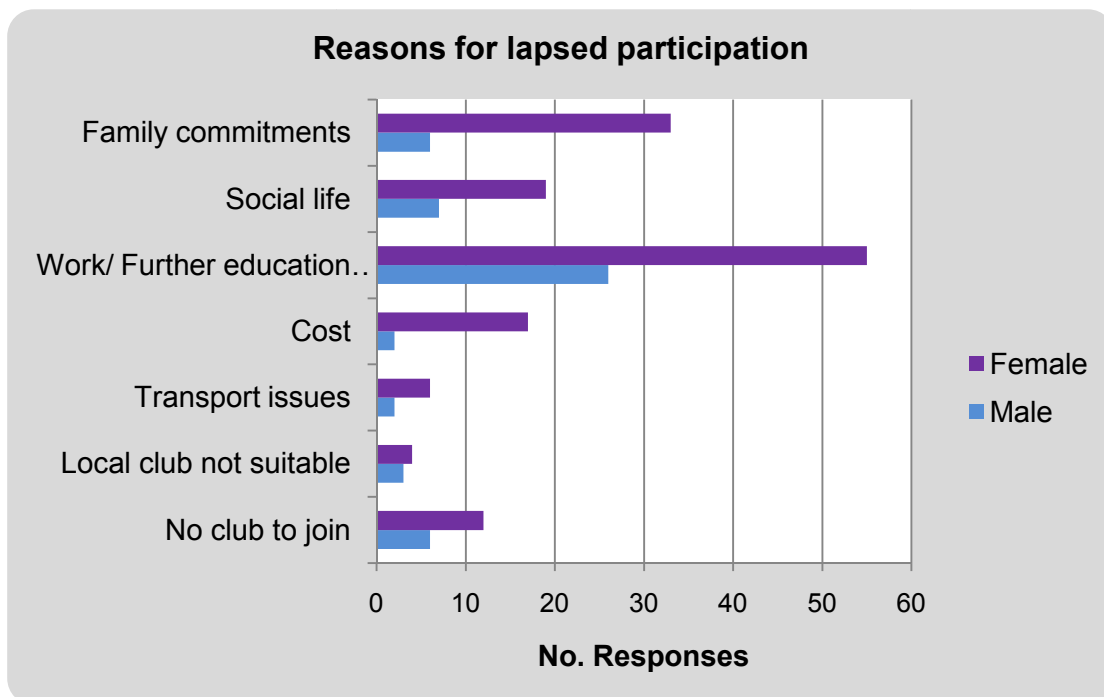
Findings from the results of Ryedale surveys

Sports, Recreation and Open Space Survey

A disproportionate number of females stopped participating in sport after leaving school compared to men, as shown below:



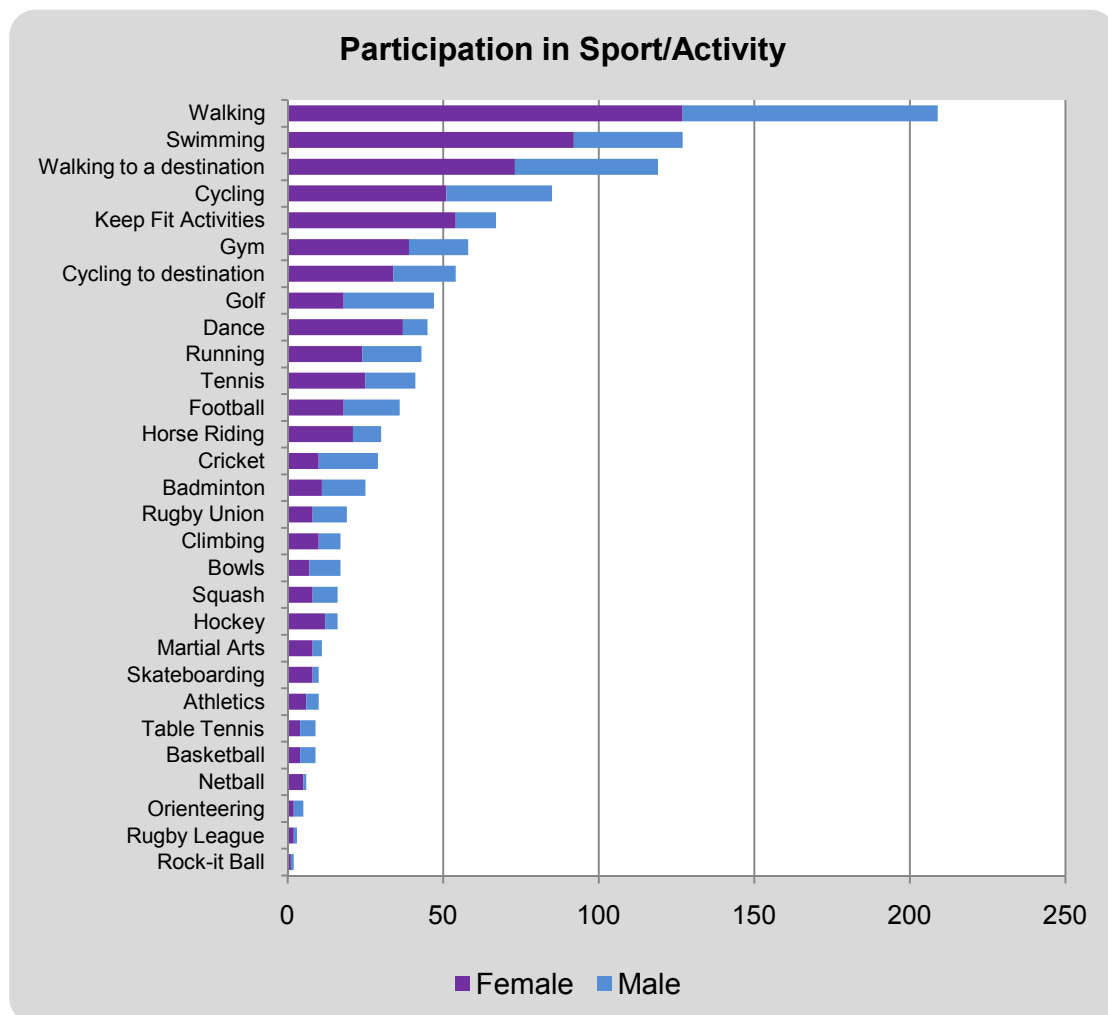
Whilst men and women cite family, work and further education commitments and social life as their 'top 3' reasons for lapsed participation in sport, women cite 'cost' as a close 4th reason compared to men who cite it last.



Additionally, females that indicated that they took part in some form of activity during the week but less than the recommended '1 to 2 hours' also cited cost and childcare as preventative reasons for not doing more. Males cited physical disability as their top reason.

The lowest levels of participation in Ryedale are found in team sports and organised activities. The highest levels of participation are found in Walking, Cycling and Swimming. This data, along with additional information supplied, indicates that:

- people with other commitments tend to choose activities that can be fitted in to a busy schedule with few time constraints.
- people choose non-team sports/activities because they have lapsed immediately following school and don't feel they can return once levels of skill and fitness have fallen.
- people that did not enjoy team sports/activities at school take up activities that were not offered at school as a preference for keeping fit/exercise e.g. Pilates, dance, golf.



Local research suggests that people who have lapsed from organised sport are not necessarily inactive, they are participating in other things that fit in with their lifestyle such as walking, cycling and swimming.

Activity during the working day survey

The aim of the survey was to research levels of activity during the working day. This included any activity undertaken before and after work. The overwhelming number of responses came from employees of the Council itself.

The top 3 reasons for not participating in any physical activity during the working day were time constraints, pressure of work and lack of changing facilities/showers.

People said that motivations for taking more activity during the working day would be:

- activities offered by the workplace
- a gym at work
- to lose weight

Many people commented, however, that their preference for physical activity was to exercise in the evening or at the weekend.

Other comments made include:

“Earlier opening of the swimming pools – Norton & Pickering pools have recently stopped opening at 7.30am and moved their opening time to 8am, meaning there is insufficient time to swim before work”

“Dedicated cycle path between Malton & Pickering as the main road is too dangerous for safe cycling”

Sport Club Survey

The aim of the Scutiny Task group was to find out specific information about 16-25 year olds in relation to participating in Sport club activities in Ryedale. Additional questions were added to the Sport Club survey to aid this research.

83% of the Sports clubs that responded to the survey stated that they catered for Young Adults aged 16-25 years.

However, of the clubs that responded, 11% of their membership is made up of young males and 4% of young females. The highest proportion of members are Males aged 26+, which makes up 46%.

Half of the clubs offered initiatives to encourage people back into sport who have lapsed or to encourage new participants.

Those that didn't offer initiatives cited the following reasons:

- lack of facilities
- lack of volunteers/time
- difficulty promoting sessions to a large rural area

What does Ryedale DC do to encourage it's employees to lead healthy lifestyles?

The Council encourages it's employees to follow healthy and active lifestyles through the following initiatives:

- The Wellbeing programme is a group of employees, who have developed a programme of events and fitness classes for employees to participate in either at lunchtime or before and after work.
 - Lunchtime Pilates
 - Reiki Massage Sessions
 - Changing Facilities – cyclists, runners
 - Five a side teams
 - |
- Unison Sports and Social Programme
- Local Discounts at swimming pools

Recommendations

The recommendations agreed by the task group are:

That the Commissioning Board should include consideration of the following items in the preparation of the Sport and Active Lives Strategy:

- Review the policy for the scheduling of activities and sessions held at the Councils sport and leisure facilities to encourage residents to more easily access opportunities to participate eg for those with young families explore scheduling activities for children at the same time as those which appeal to parents or carers, reinstating early bird sessions for those who work.
- Review pricing policies to encourage people to return to exercise or activities, particularly team activities, eg discounted taster sessions, discounted multi-buy tickets
- To encourage people to re-engage with activities through the use of introductory sessions at council facilities and encourage community facilities to offer similar sessions eg. Free or discounted taster or 'come and try it' sessions.
- That further research be undertaken with sports clubs and providers to make sure their views and experiences are fully represented in the new strategy, as concern was expressed over the low response rate to this particular survey. Perhaps through the use of focus groups or by visiting some of the clubs and interviewing key people.
And that the Council more generally should:
- Extend the availability of walks and cycle routes through GP surgeries eg promote the AONB circular walks guides in the local practices
- Promote walking and cycling routes to residents through the Councils website
- Make the most of any future opportunities to influence GP commissioning groups to offer exercise on prescription and patient referral to sports centres
- Promote the Lunchtime Activity Packs supplied to local businesses within the council for the benefit of staff and linking to the Health and Wellbeing programme.

Existing Policy Framework

Ryedale District Council Plan

Aim 4: To help all residents to achieve a healthy weight by encouraging an active lifestyle, in communities where everyone feels welcome and safe.

Community Strategy

Health and wellbeing

Ryedale is a place where people enjoy life, work and leisure at their own pace. Freed from stress, they can take care of themselves and others.

Priority

To achieve obesity prevention and weight management, promoting healthier and more active lifestyles, for people living in Ryedale.

Objectives

- To reduce the prevalence of obesity in Ryedale
- To halt the year on year rise in obesity among children under 11 years by 2010
- To increase the levels of physical activity undertaken by the population of Ryedale

North Yorkshire County Council

Aim to improve health and wellbeing and give people effective support when they need it

Active Ryedale

Active Ryedale is the local community sport network (CSN) and the committee is made up of representatives from the council, school sports partnership and the voluntary sector. The current role of Active Ryedale is to:

- “To promote sport and active recreation in Ryedale and ensure that quality sport development occurs through the development of volunteers and coaches.
- To act as a representative body for Ryedale on regional sporting issues and to share information and provide advice to sports organisations in Ryedale.
- Play an advocacy role ensuring that sport and recreation is consulted for the other parts of the corporate agenda e.g. crime and disorder, health and cultural strategies.”

The key objective of Active Ryedale is to deliver a range of sports development opportunities by:

- Monitoring and managing the Sports Volunteer Support Scheme which offers residents the opportunity to subsidise the cost of attending coach education courses and return for voluntary coaching hours at their local club.
- Providing an annual club and coach education programme
- The Development of an online sports directory
- Continuously updating the Active Ryedale website
- Organising a community sports festival to promote local sports clubs to encourage greater participation and membership

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APPENDICES

[Insert links to full results of surveys](#)

Supporting Documents

NYorks & York Adult Obesity Estimates 2007

Cfps child obesity report – Centre for Public Scrutiny

North Yorkshire Health Profile 2010

Scrutiny Review Obesity – Harrow Council

Tackling Obesities – Sheffield Hallam University study

Social determinants of health and the role of local government - IDEA

National Child Measurement Programme – 2008-09 results NYorks & York

Tackling Childhood Obesity – First Steps – study by NAO, Healthcare

Commission & AC

National Obesity Observatory - % 4-5 year olds healthy weight

Obesity: understanding and challenging the global epidemic – IASO

Childhood Obesity Inquiry Day - Staffordshire Health Scrutiny Committee

What determines sports participation among 15-19 year old women? – Sport England

Increasing Participation in Sport Research Debrief – Sport England

Healthy Weight Scrutiny Review – Terms of Reference

Aim of the Review	<p>That Ryedale DC and its partners:</p> <ul style="list-style-type: none"> • Research levels of activity undertaken by adults aged between 16 and 25 and • Depending on the outcome of this research, to investigate practical ways the Council can help improve levels of adult participation.
Why has this review been selected?	<p>Ryedale has had high levels of obesity in all ages but notable in children, for a number of years. The Ryedale Strategic Partnership identified the achievement of a healthy weight as a priority for action in 2006. A number of projects and initiatives have been funded through the RSP and supported by officers of a number of partner organisations. Work to help people to achieve a healthy weight is being led by the Ryedale Healthy Weight Active Lives group.</p>
Who will undertake the review?	<p>The review will be carried out by a task group including:</p> <ul style="list-style-type: none"> • A minimum of 2 members of the O and S committee (but open to all) • The Head of Transformation • A representative of the Ryedale Healthy Weight Active Lives group • A representative from the Primary Care Trust. • Support will be provided by members of the Transformation Team
How will the review be undertaken?	<p>The task group will consider the arrangements that have been and need to be put in place across local partnerships to maximise the prevention of and response to obesity in Ryedale. Key to this will be contributing to the development of the Ryedale Healthy Weight Strategy. There will be a two stage scrutiny process:</p> <ul style="list-style-type: none"> • An initial desktop review of existing evidence will consider key academic and government documents, the current picture of 'healthy weight' across Ryedale, and activity on-going in Ryedale to achieve healthier lifestyles. • The second stage will involve an in-depth review of key issues and evidence gathering in order to inform the task group recommendations. <p>Evidence gathering sessions will be open to the public.</p>
What are the expected outputs?	<p>It is expected that the task group will produce a report, summarising the evidence they have gathered and containing specific recommendations for the Council, the Primary Care Trust, and other partner organisations as appropriate.</p>
Timescale	<p>It is anticipated that the group will report the first phase of the review in November 2010. The deadline for the second stage of the review will be established at this time.</p>

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Ryedale District Council – Decisions taken by the Commissioning Board on Thursday, 22 September 2011

Agenda Item No	Topic	Decision
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Part A – Items dealt with under delegated powers or determined by the Board

1	Apologies for Absence	Apologies for absence were received from Councillors Mrs Frank and Mrs Denniss.
2	Minutes of the Last Meeting of the Commissioning Board held on 2 June 2011	<p>Resolved</p> <p>That the minutes of the meeting of the Commissioning Board held on 2 June 2011 be approved and signed by the Chairman as a correct record.</p>
3	Declarations of Interest	In accordance with the Members Code of Conduct Clark declared a personal but not prejudicial interest in Item 7 as a North Yorkshire County Councillor.
5	Members Update - Reduction of CO2 Emissions from Council Operations and Environmental Initiatives	<p>Resolved</p> <p>That the report be noted.</p>
6	Malton Air Quality Management Area - Action Plan	<p>Resolved</p> <p>i. That the draft Action Plan be submitted to DEFRA for their views</p> <p>ii. That the Action Plan be subject to formal consultation and, following the consultation, the Action Plan be resubmitted to the Commissioning Board on 26 January 2012.</p>
7	Capital Proposal Regarding Ryedale Pool (Pickering) Gym Facility	<p>Resolved</p> <p>The Commissioning Board supported the proposed Gym facility at Ryedale Pool in principle at its meeting on 24 March 2011 and in full at its meeting on 2 June 2011 and were disappointed to see that the scheme has not been progressed. With a positive view to this project and, in particular, support for Community Leisure Ltd., it is proposed that the Commissioning Board hold a special meeting as soon as is practical, to enable Community Leisure Ltd to present their suggestions for closer working with Ryedale District Council and the details of the proposed Gym facility.</p>

Ryedale District Council – Decisions taken by the Commissioning Board on Thursday, 22 September 2011

Agenda Item No	Topic	Decision
8	Active and Environment Joint Commissioning Group - Progress Report	<p>Resolved</p> <p>That the report be noted.</p>
9	Ryedale Economic Strategy: Key Issues	<p>Resolved</p> <p>That Members welcome the presentation of the “Ryedale Economic Strategy: Key Issues” and request officers to broaden the consultation both within the Council and in Ryedale.</p>
10	Homelessness Strategy - Performance Review 2010/11	<p>Resolved</p> <p>i. That Members welcomed the progress made in the delivery of the Homelessness Action Plan; and</p> <p>ii. Endorsed the key actions identified for 2011/12.</p>
11	<p>PART B – Matters to be referred to Council</p> <p>Economy and Housing Joint Commissioning Group - Update and Proposal for Home Improvement Agency Partnership</p>	<p>Resolved</p> <p>(i) that a Home Improvement Agency Partnership is established with Scarborough Borough Council as host authority;</p> <p>(ii) that a legal agreement on the terms outlined in the report be approved and that the Chief Executive, in consultation with the Chairman of the Commissioning Board, be authorised to approve any minor amendments following consideration by Scarborough Borough Council;</p> <p>(iii) that the Chairman of the Commissioning Board be nominated as this Council’s representative on the Joint Committee for the Partnership, with the Vice</p>

Ryedale District Council – Decisions taken by the Commissioning Board on Thursday, 22 September 2011

Agenda Item No	Topic	Decision
		<p>Chairman as substitute representative;</p> <p>(iv) that, in exercise of its powers and under Sections 101, 102, 103 and 111 of the Local Government Act 1972, Section 20 of the Local Government Act 2000 and all other powers enabling it in that behalf the Council hereby agrees:</p> <p>(a) To establish from April 2012 or such other later date with the Scarborough Borough Council a Joint Committee which shall be constituted in accordance with the terms of the legal agreement made on the terms outlined in this report and which shall conduct its business in accordance with such Standing Orders as may be set out in the Agreement;</p> <p>(b) To appoint annually Members to serve on the Partnership Committee as required;</p> <p>(c) That the Partnership be empowered to discharge on its behalf those functions with regard to the Home Improvement Agency Services as defined within this report;</p> <p>(d) That the Partnership be empowered to arrange for the functions or any of them to be discharged by any Sub-Committee or officer appointed by it or by any other officer of the constituent council so appointed;</p> <p>(e) That the Partnership be authorised to provide services within the functions to other local authorities and public bodies within the meaning of the Local Authorities (Goods and Services) Act 1970 on the terms set out in the Agreement;</p>

Ryedale District Council – Decisions taken by the Commissioning Board on Thursday, 22 September 2011

Agenda Item No	Topic	Decision
		<p>(f) that Scarborough Borough Council shall be appointed the Host Council and shall accept the transfer of the staff from Ryedale District Council as identified in the legal agreement.</p> <p>(v) That an annual review of the Partnership be presented to the Commissioning Board to include a triennial scrutiny of the Partnership arrangement and performance.</p>
12	Any other business that the Chairman decides is urgent	<p>Resolved</p> <p>i. That Members' congratulations be passed on to members of the Dog Warden team.</p> <p>ii. That the Head of Environment respond to the consultation issued by the Environment Agency on Drought Resilience.</p>

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Publication Date 27 September 2011
 Call in Date 12 October 2011